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STATE DOCUMENTS

THE SOUTH CAROLINA PROGRAM

FOR

LIBRARY DEVELOPMENT

1979 - 1984

under the

LIBRARY SERVICES AND CONSTRUCTION ACT

(The First Supplement to the 1978-1983 Program)

FY 1980

South Carolina State Library  
1500 Senate Street  
Post Office Box 11469  
Columbia, South Carolina 29211

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## STATE OF SOUTH CAROLINA

OFFICE OF THE STATE AUDITOR

P O BOX 11333

COLUMBIA

29211

EDGAR A. VAUGHN, JR., CPA

STATE AUDITOR

November 26, 1979

Ms. Betty E. Calaham  
State Librarian  
S. C. State Library  
P. O. Box 11468  
Columbia, S. C. 29211

Dear Ms. Callaham:

The State Library's Long Range Program and Annual Program for FY 80 have been reviewed in accordance with OMB Circular A-95. Since the Basic State Plan has already been approved through the Grants and Contracts Review System, I endorse the submission and approval of these Programs by HEW.

Please contact me if I can be of any further assistance.

Sincerely,

A handwritten signature in cursive script that reads "Elmer".

Elmer C. Whitten, Jr.  
State Clearinghouse

ECWjr/cs

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## I. INTRODUCTION

### PURPOSE

This document has been prepared as the South Carolina long range program document required by the Library Services and Construction Act, as amended by P.L. 95-123.

"It is the purpose of this act to assist the States in the extension and improvement of public library services in areas of the States which are without such services or in which such services are inadequate, and with public library construction, and in the improvement of such other State library services as library services for physically handicapped, institutionalized, disadvantaged persons, in strengthening State library administrative agencies, in promoting interlibrary cooperation among all types of libraries, and in strengthening major urban resource libraries."<sup>1</sup>

In addition to meeting the requirements of Public Law 95-123, the document serves as a basic statement summarizing the objectives, policies, and programs undertaken for the improvement of library service, particularly those assisted by the Library Services and Construction Act, and provides a guide for libraries wishing to participate in the LSCA program.

### RELATIONSHIP TO THE 1979 PROGRAM

The 1980 South Carolina Program for Library Development is a supplement to the South Carolina Program for Library Development, 1979-1983. It should be used in conjunction with the basic document. Background information, statistical data, needs assessments, standards, and criteria found in Chapters II, III, and IV remain valid and have not been duplicated. Only two sections, dealing with State funding for public libraries and priorities for construction grants, have been revised as indicated below.

### AMENDMENTS TO THE 1979 PROGRAM

#### 1. Public Libraries - Funding

The rapid rate of inflation, accelerating demands for service, and an increasing recognition of libraries as major components in the state's educational system have demonstrated the inadequacy of State support for public libraries. The South Carolina Governor's Conference on Library and Information Services recommended that State Aid for public libraries be increased immediately to \$1.00 per capita. For these reasons, the State Library has revised its goals for State support. The immediate objective will be to obtain \$1.00 per capita State Aid by means of a legislative campaign to be conducted in FY 80 under the leadership of the Association

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<sup>1</sup> Library Services and Construction Act, PL 95-123, October 7, 1977.

of public Library Directors. The interim goal is to raise the State share of public library financing to twenty-five percent. The long range goal will be to raise the State share of public library financing to fifty percent as specified in the National Library Act introduced in the 96th Congress, first session, 1979.

2. Priorities for Construction Grant Awards

The criteria established on page 42 of the 1979 South Carolina Program for Library Development continue in effect with the following exception: In any county where the county library headquarters building is demonstrated to be adequate in space and facilities to meet current service needs of county residents, priority may be given to branch library buildings serving a population of 5,000 or more within the county or regional library system. The plan of construction and the location of the branch must be based upon a carefully developed plan for the location and development of branches to serve the entire area of the system.

DISSEMINATION OF INFORMATION

Library Services and Construction Act documents are published and distributed according to LSCA guidelines.

1. Long Range Program

Copies of the original document and the annual revisions are distributed to each public library system in the state, to major academic libraries, to members of the LSCA Advisory Council, and to members of the State Library Board.

Announcements of the document's availability are made through the news media and News for South Carolina Libraries.

Copies of the program are sent to selected state library agencies and library schools and to others by request. The document is supplied to the Educational Research Information Center (ERIC) for reproduction on microfiche.

2. Annual Programs and Projects

Annual programs are distributed to all agencies and individuals receiving the long range program.

Announcements of projects are mailed directly to all libraries eligible to apply and publicized in News for South Carolina Libraries.

## II. GOALS, OBJECTIVES, AND IMPLEMENTATION

The goals and objectives of the South Carolina Program for Library Development are the results of many conferences, formal and informal, with librarians, the State Library Board, the Advisory Council, state planners and officials, OLLR representatives, and other interested persons. They are implemented by a series of integrated programs and activities designed to move the state progressively nearer to realization of its library goals. These goals and programs are summarized here, with a resume of activities and accomplishments for 1978-79 and projections for the next five years.

### Goal:

- I. To strengthen the State Library agency for the purpose of providing statewide library leadership and services.

Summary, 1978-1979: The General Administration project was continued, incorporating planning, budgeting, accounting, records, administration of grant programs, and related activities. The General Operations Project provided the support services necessary for implementation of State and Federal Programs. The State's Grants and Contracts Review procedures required that all federal grant applications and plans be scrutinized by State financial and planning officers. Budgeting and planning procedures necessitated development of a State five year plan for the State Library.

### Implementation:

1979-1980: The General Administration and General Operations projects will be continued without major changes. State budget limitations will prohibit any significant expansion of programs. Program budgeting procedures continue to evolve according to state directives.

1980-1984: The State of South Carolina continues to curtail the growth of state agencies and limits the addition of personnel. Therefore, it is difficult to project a timetable for new services. The State Library presently needs an assistant business manager, a coordinator of adult services to work with public and institutional libraries, and a staff assistant in the Library for the Blind and Physically Handicapped. A pre-professional reference assistant and another clerk-typist will be needed shortly. The State Library will request these positions as rapidly as the economy and state policy permit.

### Goal:

- IA. To develop equitable and sufficient financial support for library services from local, State, and Federal levels.

Summary, 1978-1979: The rapid rate of inflation proved the present level of state support to be inadequate. The Association of Public Library Administrators asked the State Library Board to incorporate a request for increased State Aid in the State Library's FY 81 budget proposal. SC-WHCLIS conferees had previously endorsed \$1.00 per capita.



Implementation:

1979-1980: The Public Library Administrators, with the support of the State Library, will spearhead an intensive campaign to raise State Aid for public libraries to \$1.00 per capita. The State's responsibility for library service as part of the total educational program will be emphasized. Regulations governing the use of State Aid will be revised and submitted for legislative approval.

1980-1984: The State Library will continue to recommend and work for increases in state funding until an equitable balance of federal/state/local support is achieved and a level of funding adequate to attain quality service is reached.

Goal:

- IB. To provide a comprehensive collection of information and materials and in-depth reference services supplementing the resources of public and institutional libraries.

Summary, 1978-1979: Reference and interlibrary loan service continued with substantial growth in service in both areas. Each year interlibrary loans reflect greater variety and quality of requests, demonstrating greater competency of library staff as well as the growing sophistication of patrons. During the year State Library staff made increasing use of the SOLINET terminal to provide verification and location of needed materials not available locally. The staff also conferred with newly appointed librarians concerning reference and interlibrary loan procedures to encourage maximum use of the State Library's resources.

1979-1984: The Reference and Interlibrary Loan programs will continue to have first priority on planning and funding. By answering reference and interlibrary loan requests received from libraries throughout the state; selecting materials to be added to the general reference collection; advising local libraries on the maintenance of a useful reference collection; planning and providing workshops on reference service for library employees, these programs benefit all South Carolina libraries. Every effort will be made to maintain and improve the level of service. Annual budget requests will stress the importance of this program, until adequate State funding is obtained for this service.

Goal:

- IB1. To expand existing book and periodical collections to meet increasing reference and interlibrary loan needs.

Summary, 1978-1979: The Strengthening the State Library Agency Project continued. Through this project, the Technical Services staff directs the selection, acquisition, and processing of all materials and books used in the library program at the State level. They are responsible for the maintenance of the collection and the catalog at State level. The SOLINET system is utilized for cataloging and for locating materials for interlibrary loan.

Because the State appropriation for library materials is inadequate to provide the resources needed by library users, it is necessary to depend heavily upon LSCA funds. Acquisition of essential resources was maintained. The State Library's acquisition and selection policies were reviewed and updated to reflect current user needs.

Implementation:

1979-1984: The project for Strengthening the State Library Agency will be continued with the goal of substantially expanding and strengthening the library's collections in order to better serve the libraries of South Carolina. The State Library requested and obtained restoration of State funds temporarily cut from the 1979-80 book budget. However, projected decreases in State funds available for materials in FY 81 will require an intensive campaign to restore funds being absorbed by utilities and other operational costs. Efforts to maintain State funding for this program will continue. Budget requests each year will be designed to reduce Federal funds.

Goal:

- IB2. To maintain a complete collection of State documents plus a strong collection of local documents.

Summary, 1978-1979: The State Library continued to develop its collection of documents, accelerating the acquisition of current items and building backlogs of older documents obtained from local libraries, State agencies, and other sources. The annual edition of the Checklist of S.C. State Publications was developed and distributed.

The State Library continues to seek passage of a Document's Depository and Distribution Law designating the State Library as central depository for all State documents, providing for the collection, listing, and distribution of State publications to designated depository libraries around the state, and designating the State Library as exchange agent to distribute and receive documents from other states. Legislation was not passed, largely because it became meshed in a partisan controversy in the General Assembly.

Implementation:

1979-1980: With the assistance of SCLA and other interested groups, the State Library will again work for passage and funding of the Documents Depository Law. If passed, it will be implemented by the State Library and designated depository libraries.

1980-1984: The State Library will develop plans for the identification, collection, and maintenance of local government documents.

Goal:

- IC. To centralize at State level programs and functions which cannot be handled economically or effectively by individual libraries.

1. To provide access to collections of audio-visual materials and of other forms of communications media.
2. To establish a last copy depository for little used, or out-of-print materials, including fiction.

Summary, 1978-1979: In its fourth full year of operation, the Film Program continued with few changes. The State Library maintained its contract with the University of South Carolina's Instructional Services Center and paid that agency to house, maintain, book and circulate a collection of 16mm adult films to public and institutional libraries. All of the libraries which have space and staff necessary to utilize the collection have signed agreements enabling them to participate in the program. The Field Services Librarian for Audio-Visual Programs assisted staff members of participating libraries in planning, publicizing, and implementing film programs. Two mini-workshops and preview sessions were held in the Aiken and Charleston regions. The film collection was substantially enlarged. It now includes more than 900 films in such subject areas as fine arts, biography, travel, history, consumer education, hygiene, safety and other areas of interest to adults.

Implementation:

1979-1980: The State Library will continue to build a film collection of sufficient size and diversity to supplement the resources of South Carolina public and state institutional libraries. Having acquired a basic collection of adult films, development of a collection of children's films will begin in 1980. The Field Services Librarian for A-V Programs will work individually with library staffs to promote use of the collection and hold mini-workshops and preview sessions on a regional basis.

1980-1984: The Film Program will be continued and expanded. The State's economic difficulties have delayed implementation of other programs; but, when circumstances permit, the State Library will seek legal authorization and funding for a last copy book depository. Policies and guidelines for the service will be developed in cooperation with a committee of the South Carolina Library Association and/or representatives of types of libraries. When authorization and funding for the last-copy depository are obtained, housing and staff will be arranged and service initiated. After the last-copy depository has been funded and begun successful operations, the State Library will explore other possible centralized services with public and institutional libraries.

Goal:

- ID. To provide consultant services for public, institutional, and other libraries of South Carolina.

Summary, 1978-1979: The State Library continued the on-going Field Services Project which is responsible for the administration of State Aid to county and regional libraries and provides the means of supervision and direction through which LSCA Title I projects are put into effect. The Field Staff provided direct assistance in establishing and improving public library service. Activities took the form of supervision of new systems, orientation and supervision of inexperienced or untrained librarians,

consultation and advisory assistance to professional librarians or library boards in overcoming local problems, assistance in planning and carrying out progressive measures for the improvement of library service in the area served, and planning and general supervision of specific LSCA projects such as Library Service to the Disadvantaged. The outstanding development of the year was Williamsburg County's qualification for a County Up-Grade Project to be implemented in FY 81. A children's specialist was employed to be responsible for statewide planning for children's services, guidance and training for local personnel, coordination of public library services for children with programs of public school libraries, and to guide and assist local librarians in planning and developing special programs for children.

Implementation:

1979-1984: The Field Services Project will be continued on essentially the same basis. The staff members will have responsibilities similar to those outlined above and will also assume additional responsibilities for supervision of new programs as they develop. As the level of library service in the state improves and public libraries become more sophisticated, field service assignments will tend to become more specialized. Eventually, staff members may be assigned to specific areas of development. When authorization and funding can be obtained, a specialist in adult services will be added to the Field Staff. The Coordinator of Adult Services would guide and assist local libraries in planning and developing special programs for adults, including the aged.

Goal:

- IE. To provide special information and research services to State Government and State Government agencies.

Summary, 1978-1979: The on-going State-funded Reader Services Project was continued, providing reference and research services to legislators, officials, and State agencies. A member of the reference staff was assigned as liaison to the General Assembly during the legislative session. Staff members attended orientation sessions for new legislators and worked closely with legislative research assistants. Orientation visits to the library were also provided for personnel in divisions of several State agencies. Promotion aimed at increasing awareness of services available was continued by means of direct contacts with agencies, monthly publication of New Resources for State Government and State Agencies, and occasional publicity in other State publications.

Implementation:

1979-1984: The Reader Services Project will be continued to the fullest extent possible. A member of the regular reference staff will continue to serve legislators, committees, and legislative aides within the limits of existing resources. The staff will maintain contact with State agencies, exchange information on resources available, and assist agency personnel in coordinating specialized working collections within agencies with total State resources. Although not a part of the LSCA program, this service is a basic function of the State Library and a prerequisite for State funding and support.

Goal:

IF. To coordinate library planning for total library service.

Summary, 1978-1979: The State Librarian is responsible for overall long range planning, including work with the General Assembly, Budget and Control Board, and State officials. The Deputy Librarian is responsible for the Federal Program and continued to work on the South Carolina Program for Library Development -- reviewing data, evaluating projects, and revising goals and standards. The promotion of the Deputy Librarian to become State Librarian on July 1, 1979, left the Deputy position vacant for several months and resulted in the temporary assignment of some duties to departmental heads. An intensive review of all State Library programs accompanied the change of administrators. Development of a State five year plan and the S. C. Governor's Conference afforded an opportunity to reassess library resources and needs. A two-day workshop for library administrators and LSCA project directors enabled them to aid in the evaluation and revision of the total program.

Implementation:

1979-1984: The White House Conference should result in new directions for library programs, more responsiveness to user needs, and new or revised goals and objectives. The new federal regulations (EDGAR) and revised LSCA regulations will result in some changes in procedures. While continuing statewide planning activities, the State Library will develop programs to assist local libraries in long-range planning, including (but not limited to): workshops, seminars, consultants, information programs. The Task Force on Library Automation representing all types of libraries will assist in determining needs, directions, and guidelines for automation and networking activities.

Goal:

IG. To encourage and assist individual libraries to respond to current and changing national and State concerns.

Summary, 1978-1979: The rights of the handicapped and energy conservation were the topical concerns of the year. The Field Services staff continued to work with libraries throughout the state in interpreting regulations implementing the Rehabilitation Act of 1973. The Reference staff collected materials and provided information on all phases of handicapped needs and rights, including the Education for Handicapped Children Act of 1975.

The S. C. Governor's Conference on Library and Information Services was the framework for publicity, promotion, and planning throughout the year. All types of libraries were involved in conference-related activities. Resolutions adopted by the conferees during the March 15-17 meeting were the climax of pre-conferences, discussion groups, and study committees. In turn they have been incorporated in planning for subsequent years.

Implementation:

1979-1980: The focus of interest for the next year will be the national White House Conference on Library and Information Services. Nine delegates,

one delegate-at-large, and four alternates will represent South Carolina. Energy conservation will again be a topic of primary concern.

1980-1984: The State Library will continue to publicize and promote interest in timely political, economic, and social issues. Ecological controversies, conservation, human rights, and similar topics will be stressed.

Goal:

- II. To expand and improve public library service throughout the state, providing access for every resident, so as to further the educational, economic, and cultural enrichment of all citizens.

Summary, 1978-1979: The Library Development Project was continued. Grants ranging from 10¢ per capita, for a total of \$267,114 were made to thirty-four library systems. Grants cover the period from January-December 1979 to enable libraries to continue salaries and activities if new appropriations are delayed. The majority of libraries continued programs begun the preceding year, a few changed programs substantially. The LD Project was well received by librarians because each system determined how the funds would be used, submitting proposals based upon local needs and objectives. It made possible innovative or expanded activities and encouraged staff members to undertake programs which might not have been done without the stimulus of this project. The most effective local projects appear to be those which added personnel and resources for designated services - children's, adult, or outreach. However, other libraries profitted by purchasing books, equipment, and audio-visual materials and by employing consultants to study problem areas and plan new methods.

Implementation:

1979-1980: Qualifying libraries will receive grants of 12¢ per capita (minimum \$3,000; maximum \$20,000) for the continuation of the Library Development Project. A number of libraries anticipate having local funding for staff positions established by this project, thus freeing grant funds for other needs.

1980-1984: When opportunities present and funds are available, the State Library will continue similar projects to meet current conditions.

Goal:

- IIA1. To continuously review, revise, and upgrade personnel standards, position classification plans, and salary schedules.

Summary, 1978-1979: The State Library requested that the Standards Committee of the SCLA Public Library Section update the salary standards and develop staffing standards for use in conjunction with State Aid regulations.

Implementation:

1979-1980: New standards will be implemented along with revised State Aid regulations.

Goal:

IIA2. To provide training opportunities including but not limited to:

- a. Refresher courses and travel study grants for professional librarians
- b. In-service training for non-professional personnel.
- c. Workshops and/or travel grants as well as orientation programs for public library trustees.

Summary, 1978-1979: The Workshop and In-Service Training Project continued. Six grants were given to non-professional staff members to attend courses in library science. State Library staff members benefitted from an institute on library networking and conferences on the recently revised cataloging codes, the Southeastern Library Network, and service to the blind and physically handicapped. The State Library also sponsored a workshop on bibliotherapy under its program for state institutions and a workshop on records management for the public library administrators.

Implementation:

1979-1984: The Workshop and In-Service Training Project will be continued to provide scholarships and training opportunities for professional and non-professional librarians and for library trustees. In addition to formal courses offered by academic institutions, the State Library will also plan special workshops given by staff members or consultants to support current programs and activities. Among the workshop topics under consideration for 1979-80 are children's library services and film programming as well as regional workshops on reference work.

Goal:

IIB. To provide collections of print and non-print media with supportive equipment adequate to meet the informational needs of the library public.

1. To strengthen basic book collections.

Summary, 1978-1979: Available funds were not sufficient to give Book Collection Improvement grants to eligible county and regional libraries. The decision was again made to fund the Library Development Project instead as the more flexible of the two.

Implementation:

1979-1984: Local funds and State Aid will continue to provide basic library materials of all types. The proposed increase in State Aid will permit additional funds to be channeled into materials and personnel budgets. With little prospect of increased federal funding, future efforts will be directed to obtaining adequate State support for library resources.

Goal:

IIB2. To strengthen print and microfilm periodical collections.

Summary, 1978-1979: The BCIP: Periodicals Project was continued. Thirty-four library systems participated in the project and were given the opportunity to modify their subscription lists because of major changes in the indexes used as sources. Periodicals provide the broadest resource for information on current topics as well as for material of reference value which substantially improves the quality of reference service. Grant funding was maintained at the same level in 1978-79 as it was during the preceding year.

Implementation:

1979-1984: The on-going BCIP: Periodicals Project will be continued through FY 81. This means libraries which qualify for State and Federal aid are given grants to add periodical subscriptions of reference value to their collections. We anticipate that one additional county, Clarendon, may be eligible for the program in 1981. State Aid and grant funds when available will be used to permit building of stronger microfilm collections.

Having achieved the objective of strengthening periodical holdings and demonstrating their reference value, the Periodical Project may be incorporated in the Library Development Project beginning in FY 82 to reduce application and reporting requirements.

Goal:

IIB3. To assist libraries in building essential non-print media collections.

Summary, 1978-1979: Libraries participating in the Library Development Project were able to use part of the grant to purchase audio-visual materials if they chose to do so. By this means, most public libraries are beginning to build collections of filmstrips, cassettes, recordings, large prints, and slides. The State Library strengthened its own filmstrip collection which is available to public and institutional libraries on interlibrary loan.

1979-1984: As book collections reach acceptable levels, both numerically and in quality, libraries will be encouraged to use State Aid funds and when available grant funds to further develop non-print collections. State Aid regulations will be revised, effective in 1981, to facilitate acquisition of all types of materials.

Goal:

IIC. To extend library service to groups and individuals unable to utilize conventional means of service for reasons of economic, educational, social, cultural, or geographical handicaps.

1. To provide adequate access to library service in rural and other isolated areas by strengthening and expanding library extension programs.



Summary, 1978-1979: Continued emphasis was placed upon strengthening and extending service in Clarendon, McCormick, and Williamsburg Counties where bookmobile service is provided by means of contracts with neighboring libraries. The major development was in Williamsburg County where many years of effort finally led the County Council to appropriate sufficient local funds and to renovate library quarters so that the library will qualify for a three-year County Up-Grade grant.

Implementation:

1979-1984: The Field Services Project will be the instrument for coordinating State and local efforts to extend library service to groups and individuals not now being reached. The Field Staff will work with local librarians in reviewing extension methods; evaluating the effectiveness of branches, bookmobiles, and stations; and, where necessary, devising new outreach activities. Programs and activities will be coordinated with the project described below. Under the County Up-Grade Project, Williamsburg County will employ a professional librarian and substantially expand services.

Goal:

- IIC2. To plan, develop, maintain or expand programs of service for the disadvantaged with emphasis upon innovative outreach activities.

Summary, 1978-1979: Twenty-five Rural and Urban Disadvantaged Projects continued in effect during 1978-79 under the supervision of the Field Staff. Grants were offered to several other counties for new projects. Clarendon County received the third portion of a three year County Up-Grade demonstration grant. During 1978-79 all local projects were reexamined and evaluated in the light of revised regulations and priorities. The purpose was to concentrate grant funds in those counties having greatest need and the least ability to support library service.

As a result of the reexamination of the Disadvantaged Projects, twenty-one existing grants will be renewed but a number of projects will be enlarged and redirected. One library system (Sumter County) which has not previously participated will initiate a program for the disadvantaged. The State Library will continuously reexamine and reevaluate the projects in light of the revised priorities adopted in 1978.

Under the Library Development Project mentioned above, a number of libraries continued outreach activities for 1978-79. More libraries are now putting local funds into outreach programs. With experience and increasing confidence, library staff members have become more skilled in outreach work, especially with the disadvantaged population. The Disadvantaged Projects have had effects far beyond the locales and population groups originally designated as targets. They have been the instruments for changing staff and public attitudes concerning library goals and services, in bringing new groups of users into the library to participate in traditional activities, and in revealing additional areas of service to be explored.

Implementation:

1979-1980: The on-going Disadvantaged Project and the Library Development Project will be continued with necessary revisions. The efforts of the State Library will be directed toward melding service to the disadvantaged into the total library program - maintaining emphasis upon meeting the special needs of the disadvantaged but making the service a regular function rather than a "special" project. Efforts will continue to develop programs in counties not yet providing services.

Goal:

IIC2a. To provide competent personnel having the special training and personal qualifications needed for outreach work by recruitment and training programs.

Summary, 1978-1979: The Field Services staff worked with each library staff in reassessing objectives, methods, and activities.

Implementation:

1979-1984: Recognizing that the success of outreach programs depends upon the qualifications, interest, and involvement of library personnel, the Field Staff will work closely with administrators in recruiting and training effective staff. Special training sessions will be held at intervals as need arises. Many outreach staff members will participate in training opportunities provided by the consultant for children's services.

IIC2b. To develop collections of material suitable in format, subject, interest, and reading level for use with the disadvantaged.

Summary, 1978-1979: Grants to local libraries for purchase of special materials were made under the Disadvantaged Projects described above and under the Library Development Project. In addition, the State Library made available to libraries a collection of audio-visual materials. This collection, including filmstrips, recordings, cassettes, slides, et cetera, needed in the program for the disadvantaged conducted by county and regional libraries, is available on a scheduled loan basis. The intent is to prevent expensive duplication of audio-visual materials. Use of the collection increased greatly during the year.

Implementation:

1979-1984: Funds for materials will be included in the grants made for the Disadvantaged Projects. The State Library will continue to build the collection of filmstrips and cassettes available to public and institutional libraries on interlibrary loan. Libraries will also be encouraged to meet the needs of the disadvantaged through the regular materials budget financed by local and State funds. A new edition of the A-V catalog will be distributed in FY 80.

Goal:

IIC2c. To promote mutual cooperation between libraries and other State and local agencies serving the disadvantaged.

Summary, 1978-1979: Each local library receiving a Disadvantaged Grant is encouraged to contact other agencies working with the disadvantaged and, where possible, to coordinate activities. The results have been excellent in most cases. Members of the Field Staff represented the State Library on local coordinating bodies such as the Advisory Council for Project WOW in Greenville County, and the Easter Seal Society. The Field Services Librarian coordinating the project contacted state agencies and organizations to exchange information and materials.

Goal:

IIC3. To explore and test new methods of reaching the aged and homebound.

Summary, 1978-1979: The Laurens and Lexington County Libraries began their programming in May and April respectively of 1978. Each library developed and distributed newsletters and news releases to publicize the program. Programs which were informative and educational as well as recreational were implemented within each library and at nutrition sites, nursing homes and senior citizen centers throughout each county. Topics included such things as money management, nutrition, health and safety. Extensive use was made of the media kits, such as "Remembering 1924" and "Remembering School Days", as well as films and filmstrips. Poetry and pottery workshops and coffee hours were held in the Lexington County Library headquarters and branches. An art exhibit, quilting demonstration and health talks were held at the Laurens County Library. Both libraries also acquired collections of large print books for use by the Older Americans. Both project librarians also attended workshops on gerontology and bibliotherapy and both cooperate with their local councils on aging as well as with the State Commission on Aging.

Implementation:

1979-1981: The two pilot projects will continue during the next two years with decreasing LSCA grants and increased local support. Materials, techniques, and knowledge developed through the projects will be shared with other South Carolina libraries through the Field Staff, reports, observation visits, and newsletter articles.

Goal:

IIC4. To plan, test, and develop means of extending public library service to persons of limited English-speaking ability who by reasons thereof have difficulty utilizing established library services.

Summary, 1978-1979: Having had only limited success with previous activities, this project was substantially revised. The total grant was awarded to the Charleston County Library which has the greatest number and diversity of potential users. The library agreed to expand its foreign language collections and make them available to other libraries by interlibrary loan. Special emphasis was placed on periodicals, newspapers, fiction, literacy materials, and English as a second language. During FY 79 efforts concentrated on acquisitions in Spanish, French, German, Greek, and Russian.

1979-1984: As soon as the Charleston collection is strong enough, it will be made accessible to other public and institutional libraries throughout the state by means of interlibrary loan. A microfilm catalog or shelflist will be distributed, and suitable book lists and publicity will be developed. As the project develops into a statewide service, funds may be used for postage, supplies, and staff time, as well as for materials.

Goal:

IID. To establish larger units of service (i.e. regions) with adequate population and financial bases to provide quality library service.

1. To assist new or weak county library systems to develop minimum levels of service and financial support prerequisite for regional organization.

Summary, 1978-1979: Clarendon, McCormick, and Williamsburg Counties remain the areas most in need of the advantages of regional service. In each instance, State Library representatives meet periodically with library boards and confer with legislators and/or officials to review library needs. The inequities between funding and service levels in these counties and in counties representing potential partners still constitute barriers to successful regional programs. However, a County Up-Grade Demonstration Project in Clarendon County is raising services and support to a level that may enable Clarendon eventually to participate in a regional program. The county library headquarters opened for service in 1977. (See IIC.) Bookmobile service will continue to be provided by contract from Sumter County for some time.

The Field Staff worked closely with the Williamsburg County Library Board. They succeeded in getting local support raised to the level necessary to qualify for LSCA funds under the County Up-Grade Project. The existing Carnegie-era building is being remodeled to provide a base for service.

Implementation:

1979-1984: The Williamsburg County Up-Grade Project will continue for three years. A professional librarian will be employed. The Field Service Librarian will provide guidance in planning services and programs to reach the entire county, including the large disadvantaged population.

The Field Staff will survey other small county libraries to determine which one is next in priority for assistance. Each County Up-Grade Project is specifically planned to fill the needs of individual libraries; terms and conditions are specified in a contract between the State Library and the local library. Grants-in-aid are offered for one or two years on the basis of applications demonstrating need and willingness to accept assistance in a complete review and possible revision of organization, administration, services, and procedures. Priority will be given to libraries which do not have a professional director, have demonstrated local effort to improve services, and have not previously participated in any demonstration project. Project grants may be used for such purposes as employing a professional or a pre-professional librarian, developing rural library service, or building adequate collections.

The State Library will continue to work toward regional development in selected areas by means of a program of information, promotion, and planning in cooperation with county officials, librarians, trustees and citizens. When a regional library is feasible, the State Library will assist in the planning process -- developing proposals for organization, administration and funding; and preparing contracts for establishment of the region and for a regional library demonstration program.

Goal:

IIE. To strengthen metropolitan libraries which serve as regional resource centers.

1. To build reference collections and improve reference services.

Summary, 1978-1979: Grants were provided again under the Metropolitan Libraries: Area Reference Resource Centers Project to improve reference resources. Six libraries participated in the Project, four receiving \$10,000 each and two receiving \$5,000 each to improve reference resources in order to serve as resource libraries for surrounding areas. The Richland County Public Library, the only system meeting population requirements for a MURL (Major Urban Resource Library) under LSCA regulations, received a larger grant in accordance with new regulations.

1979-1984: Metropolitan libraries will participate in all grant programs described above for which they qualify. It is anticipated that LSCA funds will be available for grants to be made under the renamed Metropolitan and Urban Resource Library Project to strengthen reference resources. The purpose is to improve reference service to the people of the entire state. In any year in which LSCA Title I is funded at a level to provide funds for urban resource libraries, the project will be expanded to provide additional aid to the Richland County Public Library.

Goal:

IIF. To encourage provision of public library facilities adequate in space, design, and access to meet the needs of the community.

1. To provide planning and consultant service for construction and renovation programs.
2. To assure accessibility to the public generally and the physically handicapped specifically by enforcing standards of location and design.
3. To provide incentive grants for construction or renovation on a matching basis (subject to federal funding).

Summary, 1978-1979: The LSCA Title II program in South Carolina having concluded, the State Library's assistance is now limited to consultation and professional aid in planning for buildings. Marlboro, Dorchester and Oconee counties completed construction projects during the year.

1979-1984: Under the LSCA Title II: Administration Project the State Library will provide general information and consultant assistance to libraries planning construction programs and, in the event Title II funds are available, monitor actual projects to determine that they comply with all State and Federal laws and regulations which apply.

Should Title II be funded again the State Library will employ professional architectural and engineering consultants to review building plans and recommend changes and improvements and will employ a Construction Officer to supervise federally aided library construction projects.

Goal:

- III. To promote the establishment and development of institutional library service capable of supporting treatment, education, and rehabilitation programs in State health and correctional institutions.
- A. To work toward achieving State and/or national standards governing personnel, materials, equipment, space, and physical facilities for institutional library service.
  - B. To stimulate recognition of library service as an integral part of education and rehabilitation by State institution administrators and personnel and to attain institutional financial support for library service.

Summary, 1978-1979: The State Library's new regulations, effective in FY 78, raised the levels of financial support and personnel qualifications required for project participation. Two institutions did not receive grants in 1978-79 because of failure to meet personnel or maintenance of effort requirements. The Pee Dee Regional Center for the Mentally Retarded has been informed of the program and is endeavoring to qualify for a grant.

The Department of Corrections employed security officers as legal assistants to work with the law collections in Central and Kirkland Correctional Institutions, the two maximum security facilities which are also the two largest correctional institutions in the state.

The Consultant for Institutional Services made 96 field visits to institutional libraries and has in each case met and talked with at least the librarian's immediate supervisor.

Implementation:

1979-1984: The State Library will continue to provide supervision and assistance in developing institutional library services. Staff members will provide orientation and supervision of inexperienced or untrained librarians, consultation and advisory assistance to librarians and administrators, and general information and promotion to stimulate progressive measures for the improvement of library services to institutional staff and residents.

Section 504 of the Rehabilitation Act of 1973 (PL 93-112) is beginning to alter the composition of the clientele in certain institutions for the physically handicapped and the mentally retarded. New methods of treatment and rehabilitation, as well as new findings in the biochemistry of the brain and in drug research, will also affect the nature and numbers of residents in some institutions. As these changes work their way into institutional programs, the State Library will assist institutional librarians in adapting library programs and collections to meet changing needs.

Recently developed national standards for adult and juvenile correctional libraries and the standards in draft for libraries in institutions for the mentally retarded do not reflect current local fiscal realities. Many institutional librarians and administrators think that more realistic interim state standards should be developed. This concern will be explored within ensuing years.

Goal:

IIIC. To provide technical professional advice and assistance on a continuing, consistent basis.

Summary, 1978-1979: The Consultant for Institutional Libraries worked with each librarian, analyzing needs and services, making recommendations for improvement, and planning for library development. Activities range from recruiting of new personnel, to orientation of new librarians, to assistance in planning new library quarters. Special assistance was given to the inexperienced librarian at State Park as well as guidance to a mature librarian facing problems created by changes in institutional administration and library function. A one-day workshop was held for institutional administrators and librarians to explain regulations and answer questions about the program, including institutional responsibilities and project prerequisites.

Implementation:

1979-1984: The State Library, through the Consultant, will continue to offer consultation and advisory services to State institutions. The Consultant will work with new librarians in at least three institutions in FY 80. Anticipated changes in administrators will also necessitate orientation of new personnel concerning the role of librarians in institutions. Agencies which presently employ pre-professional librarians, such as the Department of Youth Services, will be encouraged to employ a professional library supervisor to plan and coordinate services of libraries within the agency. The several agencies which are expanding either services or physical plant will be encouraged to extend library services in an appropriate manner. Where facilities are being coordinated as a result of reorganization, the library programs will be reviewed and revised as needed.

Goal:

IIID. To recruit and train qualified library personnel.

1. To provide continuous in-service training opportunities with emphasis upon the special skills and techniques for work with patients and residents of institutions.

Summary, 1978-1979: The State Library functions as an informal placement agency for institutional libraries, soliciting applications, screening applicants, and advising concerning the selection of personnel. Individual instruction concerning project requirements and procedures was given each librarian as needed. Programs of booktalking in juvenile correctional institutions and story hours for adults have been developed under the Consultant's guidance. Institutional librarians share in training opportunities under the Workshop Project.

Institutional administrators were informed of new personnel standards to be implemented. The Consultant aided in the analysis of several positions and preparation of new job descriptions. Two new librarians, employed by Birchwood and the School for the Deaf during the year, were oriented by the Consultant. With nine new or inexperienced administrators in the institutions, a large proportion of the Consultant's time was devoted to creating an awareness of the library role in rehabilitation and on an understanding of the institutional library program.

Implementation:

1979-1984: Efforts to raise personnel qualifications will continue. Each year the Consultant will plan and direct training sessions dealing with such areas as book selection, technical processing, reference techniques, story-telling, use of A-V materials, etc. She will be assisted by members of the State Library staff having special qualifications in each area, including the Field Service Librarians for Audio-Visual Services and Children's Services.

Goal:

IIIE. To develop collections adequate to meet the needs of patients and residents.

1. To provide incentive grants for improvement of collections to institutions meeting minimum requirements.

Summary, 1978-1979: The Book Collection Improvement Project was extended to eleven institutions having established libraries in charge of trained professional or pre-professional librarians. The grant to the Department of Corrections included fourteen units now considered to be branches of the department. Grants were made according to a formula based on population served. Continuing effort was made to tailor selections to residents' needs and reading levels. Librarians are relying heavily upon paperbacks to meet reader demand and to combat the high cost of trade books. Upon request institutions were permitted to use a portion of the grants for audio-visual materials. Emphasis was placed on improving the quality of existing book collections, and the Consultant instructed and assisted librarians in extensive weeding.



Implementation:

1979-1984: The Book Collection Improvement Project for institutional libraries will be continued. Institutions which have established libraries in charge of trained and experienced professional or pre-professional librarians may qualify for financial assistance in the purchase of books, periodicals, and audio-visual materials. The grants will be made on the basis of the size of the institution and its support of the library. The institutions will be required to select the books from lists and bibliographies especially recommended for institutional service. Additional selection tools will be approved to meet the needs of juvenile institutions. Books will be selected within the institution, processed and housed either in the main institutional library or in suitable quarters provided in a branch of the institution. As institutions acquire more adequate collections, the objective and guidelines for this project will be reviewed to insure it is supporting current needs and objectives.

Goal:

IIIE2. To provide service programs, planned to meet specific needs, to institutions too small to maintain a full program of library service.

Summary, 1978-1979: On-going programs, involving paperback collections and contract services, continued at the two drug and addiction centers operated by the Department of Vocational Rehabilitation, at Morris Village of the Department of Mental Health, at the Vocational Rehabilitation Center and at the South Carolina Crippled Children's Convalescent Center operated by the Department of Health and Environmental Control. At the latter institution, the Florence children's librarian visits the home on a regular schedule, conducts storyhours, shows filmstrips, or plays recordings, and circulates books. In this case, the project is supervised by the librarian of the Florence County Library and by the Consultant for Institutional Libraries.

Implementation:

1979-1984: The program for exceptional children will continue. It began as an experimental program conducted to determine the best means of handling library service to small State institutions serving exceptional children. The successful project now in operation provides library service to the South Carolina Home for Crippled Children (36 residents) under a three-way contract between the Home, the Florence County Library, and the State Library.

The other phase of this project is directed toward small institutions serving adults with special problems. Participating agencies vary from year to year, but include drug and addiction centers, psychiatric centers, and vocational and rehabilitation centers. Flexibility of administration and support for therapy programs are major concerns in each instance.

Goal:

IIIF. To provide reference services and supplementary resources for professional personnel in health and rehabilitation institutions.

Summary, 1978-1979: The Consultant for Institutional Libraries promoted the reference and interlibrary loan service by informing librarians and administrators of resources available. Several librarians were further acquainted with services and materials by means of guided tours of the State Library. As a result several institutions have increased their use of interlibrary loans.

Implementation:

1979-1984: All of the reference and interlibrary loan resources of the State Library will continue to be available to institutional personnel. The Reference Staff will publicize and promote the services. They will also compile and distribute bibliographies and reading lists of materials in the State Library collection which will be of value to institutional personnel. During FY 80 the Interlibrary Loan Librarian will visit institutional libraries to promote use of the interlibrary loan service and to provide instruction in procedures.

Goal:

- IIIG. To test and develop programs of bibliotherapy and service for emotionally and educationally handicapped individuals.

Summary, 1978-1979: A two-day workshop in bibliotherapy was sponsored by the State Library in April, 1979, for 31 institutional librarians and others interested in this aspect of library service. Workshop leaders were a nationally known team who are both practitioners and teachers of this speciality. As a direct result of the workshop, the S. C. Bibliotherapy Discussion Group was formed. The group will be included in the program of the annual conference of the SCLA as an interest group.

Clinical bibliotherapy groups, with the librarian as facilitator under the supervision of a psychologist, have been developed in two mental health institutions. The experiences of and materials used by these librarians in these sessions are shared with the discussion group.

Implementation:

1979-1984: The consultant will continue to work with librarians in the discussion group, coordinating meetings and assisting in the selection of appropriate professional materials. Workshops in group skills given by clinical psychologists of the Department of Mental Health will be available to members of the group.

Goal:

- IV. To provide special programs of library service for visually and physically handicapped residents.
- A. To encourage greater use of services for the handicapped by a continuing program of publicity, promotion and education.

Summary, 1978-1979: To inform potential users of the services for the blind and physically handicapped, publicity materials, including posters and application forms, were distributed. Brochures were distributed through local libraries, doctor's offices, shopping centers, banks, public utilities, the Department of Vocational Rehabilitation, and local outlets of the Commission for the Blind. Radio and newspaper publicity promoted use of the facility. The services were featured on several local TV programs. Local librarians and service clubs cooperated in informing their communities of the availability of services to the handicapped. In-WATS telephone service and a quarterly newsletter provide communications with present and potential users.

South Carolina continued to cooperate with the Library of Congress as one of seven test areas for a major radio and television promotion for library services for the blind and handicapped. The Director, Library Services for the Blind and Physically Handicapped, continued to promote it by contacts with all radio and television stations. Some 900 telephone responses were received from potential patrons and/or friends and relatives.

An exhibit describing service to the blind and physically handicapped was featured at the South Carolina Governor's Conference on Library and Information Services.

Implementation:

1979-1984: In cooperation with the Library of Congress, the South Carolina Library for the Blind and Physically Handicapped will continue public relations efforts aimed at informing potential users of the service available and promoting the service to present readers. Through the Library Interpretation Project (see Goal VC) appropriate materials and news releases will be developed for a campaign of publicity and promotion which will utilize various news media with the emphasis on radio. In addition staff members will disseminate information about library services for the handicapped by informing public, institutional, school and academic librarians and the personnel of agencies and organizations serving the handicapped and then using the facilities of such agencies and organizations to identify and reach potential library users.

Goal:

- IVB. To provide a full range of reading materials -- talking books, open reel tape, cassettes, large print, and Braille -- for handicapped readers in South Carolina.

Summary, 1978-1979: The year's operations for the South Carolina State Library for the Blind and Physically Handicapped were highly successful. The library provided talking books on disc, cassette and open reel tape for South Carolina readers. Registration has grown from 1800 to 7000 since the service began in 1973, and circulation increased at a gratifying pace. The response of users continued to be favorable. The large type collection for the partially sighted was enlarged (Goal IVC2), and a fourth catalog supplement for this collection was issued. Braille readers continued to receive service from North Carolina through contract.

In March 1979 the State Library for the Blind and Physically Handicapped moved into new and larger rented quarters. With adequate space and improved working conditions, the staff can provide better service to users and plan to reach more potential patrons.

Tape duplicating equipment provides the capability for producing extra copies as needed. By means of the tape facilities it was possible to make available on cassette books originally issued on record by L.C. The library continued recording of South Carolina materials. The library continues to add magazines recorded by other libraries when appropriate.

Implementation:

1979-1984: The Director, Library Services for the Handicapped will continue to supervise the provision and development of library service to blind and handicapped South Carolinians. The South Carolina Library for the Blind and Physically Handicapped will offer a full range of services except for Braille materials which will continue to be supplied from North Carolina. Efforts will concentrate on reaching handicapped persons who are potential users. Commercially produced tapes will be purchased to round out the collection. The collection of materials will be strengthened and enlarged. Promotion and publicity will be continued in order to inform all eligible persons of services available with the expectation of substantially raising the percentage of persons served.

Goal:

IVC. To make library service accessible to handicapped individuals at the local level wherever possible.

1. To develop browsing collections of talking books, and cassettes, in major metropolitan libraries.

Summary, 1978-1979: Five browsing collections were available during the year in public libraries located in the major population centers. A new one was established at the Florence County Library and the one at the Richland County Public Library discontinued after the South Carolina State Library for the Blind and Physically Handicapped became accessible to Columbia area users. Although use of these collections is limited to a relatively small group, the service is very valuable to those interested in being able to examine materials personally. Circulation did increase during the year, mainly as a result of publicity and local outreach efforts. This is one means of permitting handicapped readers to continue their association with local library services.

Implementation:

1979-1984: The browsing collections will continue, but local libraries will underwrite the cost. Since use of the collections is basically by local people, the county libraries housing the collections now assume full responsibility for staffing them. State funds thus released will be utilized elsewhere in the program.

Goal:

- IVC2. To provide collections of large-type books for visually handicapped readers.

Summary, 1978-1979: The State Library continued to build a collection of large type books available on interlibrary loan to visually handicapped patrons of the South Carolina Library for the Blind and Physically Handicapped. Selection of books was done by a member of the Field Services Staff who also developed the fourth supplement to the annotated catalog of the large type collection. Large print readership continues to grow.

Implementation:

1979-1984: The collection of books will be maintained and strengthened by duplicate and new titles. A new edition of the catalog of the large type books will be prepared and distributed to eligible individuals. Suitable publicity will be disseminated to make this service known to potential readers.

Goal:

- IVC3. To encourage participation by handicapped readers in established library programs.

Summary, 1978-1979: The Director, Library Services for the Handicapped addressed the meeting of Public Library Directors several times and also the Older Americans Workshop. South Carolina public librarians cooperate in work with the blind and physically handicapped. The S. C. Library BPH informs the public library each time a new reader is registered in the county. A local staff member calls or visits the patron to demonstrate the Talking Book machine, explain services, and invite participation in local programs. These contacts have proven very beneficial. Each headquarters library has a TB machine and demonstration collection of TB records in order to demonstrate their use to potential patrons. The Library of Congress slide presentation is available for use with local groups. The Library BPH cooperated with the Association of School Librarians in providing recorded materials for children participating in the S. C. Children's Book Award activities.

Implementation:

1979-1984: The Director, Library Services for the Handicapped and the Field Staff will continue to explore means by which handicapped persons may be included in local library activities. The cooperation of local library staff will be sought and special emphasis will be placed on making them aware of handicapped users as a part of the library audience. Libraries will be encouraged to develop special services for the handicapped. The new Field Services Librarian for Children's Services will assist in involving handicapped children in library programs.

Goal:

- IVD. To coordinate library services for the handicapped with programs of the Library of Congress, the S. C. Commission for the Blind, the Vocational Rehabilitation Department, the State Department of Education, the S. C. Governor's Committee on Employment of the Handicapped and other agencies and organizations serving the handicapped.

Summary, 1978-1979: The Director, Library Services for the Handicapped served on the Governor's Committee on Employment of the Handicapped. He conferred regularly with representatives of the South Carolina Commission for the Blind. The State Library and the Commission for the Blind have an agreement, designed to avoid duplication of services, which specifies the responsibility of each agency in meeting the needs of handicapped citizens. Both have agreements on machine matters with the Library of Congress enabling each to issue machines to anyone eligible whether blind or handicapped.

The Director, SL/BPH served on a panel to evaluate the publicity package developed by the Library of Congress, served as vice-chairman of the Southern Conference of Librarians for the Blind and Physically Handicapped, and was appointed a member of ASCLA's BPH Section's Standards Review Committee and the Service to Impaired Elderly Planning Committee.

Implementation:

1979-1984: The Director, Library Services for the Handicapped will act as liaison between the State Library and all other groups serving the handicapped, establishing direct communications with key personnel by means of regular conferences and meetings. The aim is to coordinate programs, eliminate unnecessary duplication, and provide mutual assistance in implementing programs.

Goal:

- V. To facilitate optimum utilization of South Carolina's total library resources by means of cooperation and reciprocal activities among libraries of all types and at all levels.

- A. To provide a rapid communications system among libraries to facilitate location of media information and resources.

Summary, 1978-1979: The Communication Network now encompasses three elements, implemented by means of TWX, In-WATS, and SOLINET. The original project, based on the TWX system, was designed to coordinate the resources of the major state colleges and universities, public libraries, and the State Library. The project strengthens reference and interlibrary loan service. TWX installations in the State Library, USC, and the county libraries in Charleston, Greenville, and Florence utilize the WATS line maintained by the State for the use of State agencies and institutions.

Since 1974 the TWX system has been supplemented by In-WATS telephone service connecting local public and institutional libraries with the State Library. The purpose of this phase of the project is to facilitate inter-library loan service, speeding up communication between other libraries and the State Library. The program operates smoothly, resulting in more rapid service and producing a steady increase in the volume of interlibrary loan requests. The service is appreciated by librarians and patrons and has resulted in very favorable reactions from the media and the public.

The third element of the Communications Network became operational in 1975-76 after the State Library joined the Southeastern Library Network. Although SOLINET is used for cataloging purposes, one of its greatest benefits is in locating materials for interlibrary loan not owned by State Library or USC. SOLINET provides access to the holdings of fourteen major libraries in South Carolina, to 235 libraries of the Southeast, and - through OCLC - to a total of some 1900 libraries throughout the nation. This has greatly facilitated finding materials needed for South Carolina library users.

In an effort to increase the number of South Carolina libraries in the network and thus to improve access to state resources the State Library has planned two SOLINET cluster demonstrations. By this means three libraries in the Florence area (two public and one TEC) and three libraries in the Spartanburg area (one public and two academic) will be able to utilize SOLINET cataloging facilities and also to identify and locate materials throughout the nation. SOLINET has approved the cluster memberships, and the six libraries will implement the project by the beginning of FY 80.

#### Implementation:

1979-1984: The Communication Network will be continued indefinitely on the existing basis. The SOLINET cluster demonstrations will continue for three years, with the possibility of additional groups being established if these are successful.

#### Goal:

- VB. To establish and maintain a system of Area Reference Resource Centers which will provide an improved level of reference service for all residents.

Summary, 1978-1979: The Greenville Area Reference Resource Center ended June 30 when local libraries were unable to maintain funding after the expiration of LSCA grant funds. Some cooperative activities such as the interlibrary loop, will continue; and the library directors plan to meet on a regular basis to continue the interlibrary communication considered to be the most important element of the project.

The Florence Area Reference Resource Center, originally established in FY 77, continued operations with emphasis upon improving general reference service in the region. Regional and county workshops on reference resources and techniques were conducted. The reference collection of each library was examined to identify weaknesses and gaps. A Business Workshop was held, and a brochure developed for distribution to businesses in each county.

Implementation:

1979-1984: Development of the Florence ARRC will continue. During FY 80 the member libraries will consider ways of phasing in local support as LSCA funds decrease. Materials will be provided through the Metropolitan Libraries -- ARRC Project (see Goal IIE1). The Regional Reference Librarian will serve as field consultant to area libraries, advising and assisting in strengthening local reference collections and training staff members in the tools and techniques of reference service.

Goal:

VB1. To develop and promote special reference services for business, industry, and government.

Summary, 1978-1979: The six libraries participating in the Metropolitan Libraries -- ARRC Project were encouraged to strengthen their business and government resources in order to improve service to these target groups. The Greenville, Charleston and Florence County Libraries publish and distribute regular newsletters calling attention of businessmen and government officials to resources, services, and library related programs.

Implementation:

1979-1984: The State Library will strengthen its business resources and utilize WATS and TWX to provide better back up service for local libraries serving business, industry, and government. Local libraries will be encouraged to use Library Development funds to improve business resources and services.

Goal:

VC. To interpret library service to the government and to the public and to promote a climate of public opinion favorable to library development.

Summary, 1978-1979: The Library Interpretation Project was continued with the aim of building up the use of the library by individuals and groups in the community by increasing public understanding of the library program and the services provided. The program is conducted by a firm of public relations specialists under the supervision of the State Library. Releases for statewide distribution were prepared on all major programs and special projects. The project provided important support for the South Carolina Library for the Blind and Physically Handicapped, the S. C. Governor's Conference, the Communication Network, and all LSCA projects.

Implementation:

1979-1984: The Library Interpretation Project will be continued on essentially the same basis, developing publicity to support current projects and utilizing all news media as needed. During 1979-80 the program will concentrate upon promotion of the South Carolina Library for the Blind and Physically Handicapped, the Film Service, outreach programs, children's services and the White House Conference on Library and Information Services.



Goal:

- VC1. To provide accurate and current information on library development within the state to all public, college, university, and special libraries in the state.

Summary, 1978-1979: One phase of the Interlibrary Network is a monthly newsletter to all public, college, university, institutional and special libraries in the state. Communication among various types of libraries is essential because the goal of interlibrary cooperation can only be accomplished through the full understanding of the program by the participants. The newsletter permits an exchange of ideas among librarians of various types of libraries and keeps them informed of developments in the state, region, and nation which affect their programs with special emphasis on the need for cooperation and for sharing of resources.

As part of the pre-White House Conference preparation, a Conference Communique was issued quarterly to inform librarians about regional, state, and national conferences and activities.

Implementation:

1978-1984: The successful newsletter will be continued on the existing basis.

Goal:

- VD. To provide bibliographic access to major library collections in the state.

Summary, 1978-1979: The microfilm catalog was continued as part of the Interlibrary Network Project. Originally it involved the exchange of microfilm catalogs between the State Library, the University of South Carolina, and Clemson, and the deposit of the State Library's microfilm catalog in the three ARRC's. Beginning with the second edition of the State Library's microfilm catalog produced in 1975, the catalog has been placed in each public library headquarters and in certain institutional libraries. This improves access to the State Library collection by making known retrospective holdings. An accumulated supplement to the second edition of the catalog was distributed in 1979.

The objective of the project is to improve reference service and inter-library loan service for all library users in the state and to coordinate the use of the resources of major libraries within the state.

The second edition of the State Library's List of Periodical Holdings was prepared and distributed to public, institutional, special and academic libraries.

Implementation:

1979-1984: During FY 80 the third edition of the microfilm catalog will be produced and distributed. If plans develop according to schedule, it will be the final edition produced in-house. By 1981 it is anticipated that the

supplement will be COM produced from the SOLINET archival tapes. The State Library will begin retrospective conversion of its holdings to the SOLINET data base in 1980. When a fourth edition of the catalog is needed it too should be a COM production.

Goal:

- VE. To make the results of current research available for application to local and State problems by computerized access to the Educational Resources Information Center (ERIC).

Summary, 1978-1979: The ERIC Project was continued, and use by all types of libraries continued to grow. ERIC provides a research facility which makes the results of authoritative research available to school, library, and community. The State Library houses and services the complete ERIC collection on microfilm and copies and supplies microfiche to libraries and patrons throughout the state. The ERIC resources were included in orientation sessions for public librarians conducted by State Library staff.

Implementation:

1979-1984: The ERIC program will continue indefinitely on essentially the same basis.

Goal:

- VF. To encourage cooperative programs of service among all types of libraries within the local community and at the State level.

Summary, 1978-1979: The South Carolina Governor's Conference on Library and Information Services was the focus for cooperative activities during the year. The South Carolina Library Association co-sponsored the conference with the State Library. Librarians of all types worked on the resource committees responsible for studying library resources and services and identifying needs. All types of libraries were represented on the Advisory Committee and among the delegates to the conference. The South Carolina Library Association, the Association for School Librarians, the Association for Educational and Communications Technology, and the Association of Public Library Directors have cooperated in examining the conference resolutions and in attempting to implement them.

To further cooperation with academic libraries, the State Librarian conferred frequently with the USC Director of Libraries and with the librarians of Winthrop College, Francis Marion College, and South Carolina State College. The Winthrop College Librarian served as Chairman of the State Advisory Council on Libraries and contributed significantly to library planning. As a member of the SCLA Executive Board, the Deputy Librarian met regularly with college and other section representatives for planning and consultation.

The State Library, having been designated by the Library of Congress, serves as the Union Location Center for South Carolina. Academic libraries not having the National Union Catalog series obtain locations in the Southeast from the State Library.

During the year, the State Library established a Task Force on Library Automation composed of representatives from major academic, public, special and TEC libraries. This group will assess the needs for library automation in South Carolina and make recommendations concerning automation and networking. The objective is to ensure that automation projects initiated by individual libraries will be compatible, that equipment and systems will interface, and that these activities will lead toward a statewide library network.

Implementation:

1979-1984: Representatives on the LSCA State Advisory Council on Libraries will serve as liaison between the State Library and the school, academic, institutional, special, and TEC libraries. Members will help formulate library goals and objectives and will critique the annual program under the Library Services and Construction Act. The Task Force on Library Automation will continue to make recommendations and develop guidelines for automation and networking activities within the state. The Field Services staff will work with local librarians in exploring means of mutual cooperation within counties and regions.

The State Library will work through the South Carolina Library Association and its sections to maintain contacts with academic, school, and special libraries, to exchange information, and to explore new opportunities for cooperation. Periodic conferences will be held with the executive committees of the various sections, and a State Library representative will attend open meetings of the sections. In addition to promoting cooperation generally, specific aims of these contacts will be to extend the interlibrary loan network and to ensure coordination of LSCA programs with those under the Higher Education Act and the Elementary and Secondary Education Act.

The State Library will maintain communications and ensure a mutual exchange of information with the Department of Education through regular contacts with the Library Consultants for Secondary and Elementary Education. The Field Services Librarian for Service to Children will be responsible for cooperating with these consultants in planning and carrying out necessary measures to coordinate LSCA and ESEA Title II programs. They will explore means of cooperation between school and public libraries on the local level.

Efforts to develop access to the resources of the special and privately supported libraries of the state will continue. The State Library will work closely with the Special Library Section with the object of tying special libraries into the interlibrary loan network and of exploring new avenues of cooperation. Where applicable, mutual lending agreements will be negotiated with individual libraries following the pattern of those already in effect.

The State Librarian will serve as a member of the Commission on Higher Education's Advisory Committee on Libraries, thus providing a regular opportunity for consultation on matters pertaining to the institutions of higher learning. In 1980, the Director of Reader Services will serve as President of the South Carolina Library Association, providing another channel for regular communications and cooperation.

Goal:

- VG. To plan and carry out a state conference on library and information services in order to inform citizens of the status and needs of libraries, to produce goals for library development in the state, to prepare for the White House Conference on Library and Information Services, and to enlist lay leadership in the state to plan for library development.

Summary, 1978-1979: The South Carolina Governor's Conference on Library and Information Services was the climax to more than a year of planning and preparation, including ten regional pre-conferences. More than 2000 librarians and citizens were involved in the pre-conference activities. On March 15-17, 1979, 375 South Carolinians gathered in Columbia for the South Carolina Governor's Conference. They all shared one common goal - to find ways to make libraries more effective in meeting the needs of all citizens. In three days, they adopted forty-nine resolutions to be forwarded to local, state, and national officials and elected nine delegates to speak for South Carolina at the White House Conference. They also established lines of communication, formed alliances, and plotted strategies for the continued improvement of library and information services throughout the state.

The Conference Report, including resolutions, was printed and distributed to delegates, observers, librarians, legislators, local and state officials, and interested citizens. Pertinent resolutions were called to the attention of all governing bodies concerned with libraries. The library associations joined with the State Library in monitoring the progress of resolutions and working for their implementation.

Implementation:

1979-1980: Nine delegates, one delegate-at-large, and four alternates will represent South Carolina at the White House Conference on Library and Information Services, November 15-19, 1979. The findings of the state and national conferences will be incorporated into the South Carolina Program for Library Development and become part of its goals and activities in ensuing years.

APPENDIX A

BASIC STATE PLAN

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE  
OFFICE OF EDUCATION  
WASHINGTON, D.C. 20202

E.I.N.: 1-576000286-A9  
DOCUMENT NO.: 02-J008001040  
02-J008001140

OFFICE OF LIBRARIES AND LEARNING RESOURCES

NOTIFICATION OF GRANT AWARD

LIBRARY SERVICES & CONSTRUCTION ACT, as amended by  
Public Law 95-123

1. MAILING ADDRESS (number, street, city, State and ZIP code) South Carolina State Library 1500 Senate Street, P.O. Box 11469 Columbia, South Carolina 29201			2. FISCAL YEAR ENDING September 30, 1980	
			3. GRANT AWARD IS <input checked="" type="checkbox"/> NEW <input type="checkbox"/> REVISED <input type="checkbox"/> ESTIMATED	
PROGRAM TITLE	COMMON ACCOUNTING NUMBER	AMOUNT OF THIS AWARD	PREVIOUS AMOUNT AWARDED	TOTAL AWARDED TO DATE
4. LSCA I, Public Library Services	02000500	\$ 219,786.00	\$ -0-	\$ 219,786.00
5. LSCA III, Interlibrary Cooperation	02000501	\$ 19,389.00	\$ -0-	\$ 19,389.00
6.		\$	\$	\$
7.		\$	\$	\$
8.				

9. COMMENTS: This award, issued under the Continuing Resolution, represents one quarter of the 1980 proposed appropriation.

Any LSCA Federal funds used for administration of programs under the Act must be matched with an equal amount of non-Federal funds.

FY 1980 expenditures, from all sources, for library services to the handicapped and residents in State institutions must equal those expended from all sources during FY 1978.

NOTE: Payments under this award will be made available through the HEW Departmental Federal Assistance Financing System (DFAFS). DFAFS is administered by the Federal Assistance Financing Branch (FAFB), Office of the Deputy Assistant Secretary, Finance which will forward instructions for obtaining payments. Inquiries regarding payments should be directed to: Chief, Federal Assistance Financing Branch, C/O Rockwall Building, 5600 Fishers Lane, Rockville, Maryland, 20857. Telephone Number: (301) 443-1660.

This grant award is made subject to the provisions of the approved State plans and the applicable acts and regulations.

10. NAME AND TITLE (Type) Dick W. Hays, Associate Commissioner/Director, Office of Libraries & Learning Resources	11. SIGNATURE	12. DATE 11/29/79
--	---------------	----------------------

ACCOUNTING DATA

LINE NO.	APPROPRIATION SYMBOL	RECORD TYPE (1)	EFFECTIVE DATE (2 - 7)	TRANS-ACTION CODE (8 - 10)	NOR-MAL/RE-VERSE (11)	MOD-IFIER CODE (12)	OBLIGATION DOCUMENT		GEO-GRAPH-IC CODE (39)	FIS-CAL YEAR (40)	COMMON ACCOUNTING NUMBER (41 - 47)
							REF. CODE (13 - 15)	NUMBER (16 - 25)			
01	7500212	7	112979	050	1	3	464	J008001040	P	0	2000500
02	7500212	7	112979	050	1	3	465	J008001140	p	0	2000501
03											
04											
05											

LINE NO.	OBJECT CLASS (48 - 51)	AMOUNT (dollars and cents) (52 - 63)	FEDER-AL/NON-FEDER-AL (64)	PRIMARY RECIPIENT (68 - 79)	CLASS II CODE (109)	AWARD DATES	
						BEGIN (month/year) (126 - 129)	END (month/year) (130 - 133)
01	4115	219,786 00		1-576000286-A9	2	1079	0980
02	4115	19,389 00		1-576000286-A9	2	1079	0980
03							
04							
05							

FEDERAL ASSISTANCE		2. APPLICANT'S APPLICATION	a. NUMBER 80-1	3. STATE APPLICATION IDENTIFIER	a. NUMBER
1. TYPE OF ACTION (Mark appropriate box) <input type="checkbox"/> PREAPPLICATION <input checked="" type="checkbox"/> APPLICATION <input type="checkbox"/> NOTIFICATION OF INTENT (Opt.) <input type="checkbox"/> REPORT OF FEDERAL ACTION			b. DATE Year month day 19 79 10 9		b. DATE Year month day ASSIGNED 19
4. LEGAL APPLICANT/RECIPIENT			5. FEDERAL EMPLOYER IDENTIFICATION NO. 1-576000286-A9		
a. Applicant Name : South Carolina State Library b. Organization Unit : 1500 Senate Street c. Street/P.O. Box : P. O. Box 11469 d. City : Columbia e. County : Richland f. State : South Carolina g. ZIP Code: 29211 h. Contact Person (Name & telephone No.) : Betty E. Callahan (803) 758-3181			6. PROGRAM (From Federal Catalog) a. NUMBER 13-464 b. TITLE Title I, Public Library Services		
7. TITLE AND DESCRIPTION OF APPLICANT'S PROJECT NA			8. TYPE OF APPLICANT/RECIPIENT A-State B-Interstate C-Substate D-County E-City F-School District G-Special Purpose District H-Community Action Agency I-Higher Educational Institution J-Indian Tribe K-Other (Specify): Enter appropriate letter		
10. AREA OF PROJECT IMPACT (Names of cities, counties, States, etc.) South Carolina			11. ESTIMATED NUMBER OF PERSONS BENEFITING 2,595,016		
12. TYPE OF APPLICATION A-New B-Renewal C-Revision D-Continuation E-Augmentation Enter appropriate letter			13. TYPE OF CHANGE (For 12c or 12d) A-Increase Dollars B-Decrease Dollars C-Increase Duration D-Decrease Duration E-Cancellation Enter appropriate letter(s)		
14. CONGRESSIONAL DISTRICTS OF: a. APPLICANT State b. PROJECT NA			15. TYPE OF ASSISTANCE A-Basic Grant B-Supplemental Grant C-Loan D-Insurance E-Other Enter appropriate letter(s)		
16. PROPOSED FUNDING a. FEDERAL \$ 879,146.00 b. APPLICANT .00 c. STATE 2,142,805.00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$ 3,021,951.00			17. PROJECT START DATE Year month day 19 79 10 9 18. ESTIMATED DATE TO BE SUBMITTED TO FEDERAL AGENCY Year month day 19 79 10 9		
19. EXISTING FEDERAL IDENTIFICATION NUMBER NA			20. FEDERAL AGENCY TO RECEIVE REQUEST (Name, City, State, ZIP code) USOE/DHEW, Room 3319B - ROB3, Washington, D. C. 20202		
21. REMARKS ADDED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			22. THE APPLICANT CERTIFIES THAT a. To the best of my knowledge and belief, data in this preapplication/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved. b. If required by OMB Circular A-95 this application was submitted, pursuant to instructions therein, to appropriate clearinghouses and all responses are attached: (1) State Clearinghouse (2) (3)		
23. CERTIFYING REPRESENTATIVE a. TYPED NAME AND TITLE Betty E. Callahan, Librarian b. SIGNATURE Betty E. Callahan c. DATE SIGNED Year month day 19 79 10 9			24. AGENCY NAME DHEW, Office of Education 25. ORGANIZATIONAL UNIT Bur. of Elem. & Secondary Education 26. ADDRESS 400 Maryland Ave., SW., Washington, D.C. 20202		
27. ADMINISTRATIVE OFFICE Office of Libraries and Learning Resources 28. FEDERAL APPLICATION IDENTIFICATION J008001040			29. FEDERAL GRANT IDENTIFICATION J008001040		
30. ACTION TAKEN <input type="checkbox"/> a. AWARDED <input type="checkbox"/> b. REJECTED <input type="checkbox"/> c. RETURNED FOR AMENDMENT <input type="checkbox"/> d. DEFERRED <input type="checkbox"/> e. WITHDRAWN			31. FUNDING a. FEDERAL \$ 219,786.00 b. APPLICANT .00 c. STATE .00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$ .00		
32. ACTION DATE 19 79 11 29 33. CONTACT FOR ADDITIONAL INFORMATION (Name and telephone number) Larry E. Leonard Phone: (202) 472-5150			34. STARTING DATE Year month day 19 79 11 29 35. ENDING DATE Year month day 19 79 11 29 36. REMARKS ADDED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
37. FEDERAL AGENCY A-95 ACTION a. In taking above action, any comments received from clearinghouses were considered. If agency response is due under provisions of Part 1, OMB Circular A-95, it has been or is being made. b. FEDERAL AGENCY A-95 OFFICIAL (Name and telephone no.)					



FEDERAL ASSISTANCE			2. APPLICANT'S APPLICATION	a. NUMBER 80-2	3. STATE APPLICATION IDENTIFIER	a. NUMBER	
1. TYPE OF ACTION <input type="checkbox"/> PREAPPLICATION <input checked="" type="checkbox"/> APPLICATION (If pre-appropriate box) <input type="checkbox"/> NOTIFICATION OF INTENT (Opt) <input type="checkbox"/> REPORT OF FEDERAL ACTION			b. DATE Year month day 19 79 10 9		b. DATE Year month day ASSIGNED 19		
4. LEGAL APPLICANT/RECIPIENT			5. FEDERAL EMPLOYER IDENTIFICATION NO. 1-576000286-A9				
a. Applicant Name : South Carolina State Library b. Organization Unit : 1500 Senate Street c. Street/P.O. Box : Post Office Box 11469 d. City : Columbia e. State : South Carolina f. Contact Person (Name & telephone No.) : Betty E. Callahan (803) 758-3181			a. COUNTY : Richland g. ZIP Code: 29211				
7. TITLE AND DESCRIPTION OF APPLICANT'S PROJECT  NA			6. PROGRAM (From Federal Catalog) a. NUMBER 113-465 b. TITLE Title III, Interagency Cooperation				
10. AREA OF PROJECT IMPACT (Name of cities, counties, States, etc.)  South Carolina			8. TYPE OF APPLICANT/RECIPIENT A-State B-Interstate C-Substate District D-County E-City F-School District G-Special Purpose District H-Community Action Agency I-Higher Educational Institution J-Indian Tribe K-Other (Specify): Enter appropriate letter				
11. ESTIMATED NUMBER OF PERSONS BENEFITING  2,595,016			9. TYPE OF ASSISTANCE A-Basic Grant B-Supplemental Grant C-Loan D-Insurance E-Other Enter appropriate letter				
13. PROPOSED FUNDING			12. TYPE OF APPLICATION				
a. FEDERAL \$ 577,556.00 b. APPLICANT .00 c. STATE 59,161.00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$ 136,717.00			A-New B-Renewal C-Revision D-Continuation E-Augmentation Enter appropriate letter				
14. CONGRESSIONAL DISTRICTS OF:			15. TYPE OF CHANGE (For 12c or 12e)				
a. APPLICANT State b. PROJECT NA			A-Increase Dollars B-Decrease Dollars C-Increase Duration D-Decrease Duration E-Cancellation F-Other (Specify): NA				
16. PROJECT START DATE Year month day 19 NA			17. PROJECT DURATION NA Months				
18. ESTIMATED DATE TO BE SUBMITTED TO FEDERAL AGENCY			19. EXISTING FEDERAL IDENTIFICATION NUMBER				
19 79 10 9			NA				
20. FEDERAL AGENCY TO RECEIVE REQUEST (Name, City, State, ZIP code) USOE/DHEW, Room 3319B - ROB3, Washington, D. C. 20202						21. REMARKS ADDED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
22. THE APPLICANT CERTIFIES THAT		a. To the best of my knowledge and belief, data in this preapplication/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved. b. If required by OMB Circular A-95 this application was submitted, pursuant to instructions therein, to appropriate clearinghouses and all responses are attached: (1) State Clearinghouse (2) (3)					
23. CERTIFYING REPRESENTATIVE		a. TYPED NAME AND TITLE Betty E. Callahan, Librarian				b. SIGNATURE Betty E. Callahan	
						c. DATE SIGNED Year month day 19 79 10 9	
24. AGENCY NAME DHEW, Office of Education						25. APPLICATION RECEIVED 19	
26. ORGANIZATIONAL UNIT Bur. of Elem. & Secondary Education						27. ADMINISTRATIVE OFFICE Office of Libraries and Learning Resources	
28. ADDRESS 400 Maryland Ave., SW., Washington, D.C. 20202						29. FEDERAL APPLICATION IDENTIFICATION J008001140	
31. ACTION TAKEN		32. FUNDING		33. ACTION DATE		34. STARTING DATE	
<input checked="" type="checkbox"/> a. AWARDED <input type="checkbox"/> b. REJECTED <input type="checkbox"/> c. RETURNED FOR AMENDMENT <input type="checkbox"/> d. DEFERRED <input type="checkbox"/> e. WITHDRAWN		a. FEDERAL \$ 19,389.00 b. APPLICANT .00 c. STATE .00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$ .00		Year month day 19 79 11 29		Year month day 19 79 11 29	
				35. CONTACT FOR ADDITIONAL INFORMATION (Name and telephone number) Larry E. Leonard Phone: (202) 472-5150		36. ENDING DATE 19 79 11 29	
						37. REMARKS ADDED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
38. FEDERAL AGENCY A-95 ACTION		a. In taking above action, any comments received from clearinghouses were considered. If agency response is due under provisions of Part 1, OMB Circular A-95, it has been or is being made. b. FEDERAL AGENCY A-95 OFFICIAL (Name and telephone no.)					

SECTION I - APPLICANT/RECIPIENT DATA

SECTION II - CERTIFICATION

SECTION III - FEDERAL AGENCY ACTION





STATE OF SOUTH CAROLINA

OFFICE OF THE STATE AUDITOR  
GRANTS AND CONTRACTS REVIEW UNIT  
P O. BOX 11333  
COLUMBIA  
29211

TELEPHONE  
803-758-7707

ACTION OF BUDGET AND CONTROL BOARD

TO: South Carolina State Library  
1500 Senate Street  
P.O. Box 11469  
Columbia, SC 29211

CONTROL NUMBER:

0-H87-001

ATTN: Betty E. Callaham

THE BUDGET AND CONTROL BOARD HAS TAKEN THE FOLLOWING ACTION ON THE ABOVE REFERENCED REQUEST WITH THE CONCURRENCE OF THE JOINT APPROPRIATIONS REVIEW COMMITTEE:

PROJECT TITLE Basic State Plan Amendment

AMOUNT \$ 3,019,205

☐ APPROVAL FOR YOU TO FILE FOR FEDERAL OR OTHER FUNDS AS INDICATED.

☒ APPROVAL CONTINGENT UPON CERTAIN SPECIFIED CONDITIONS AS FOLLOWS:

Provided no new personnel positions are established on this program

☐ DISAPPROVED THE ALLOCATION OF THESE FUNDS.

☒ A-95 REVIEW PROCESS HAS BEEN COMPLETED. THE STATE CLEARINGHOUSE HAS NO OBJECTIONS TO AN APPLICATION FOR FEDERAL ASSISTANCE FOR THIS PROJECT PROVIDED ATTACHED COMMENTS ARE CONSIDERED IN PREPARATION OF YOUR FORMAL APPLICATION. THIS FORM AND ATTACHED COMMENTS MUST BE INCLUDED IN YOUR FORMAL GRANT APPLICATION.

WE APPRECIATE THE PRIVILEGE OF WORKING WITH YOU ON THIS ACTIVITY. IF YOU HAVE FURTHER QUESTIONS, PLEASE FEEL FREE TO CALL ME.

CC: Mr. J. C. SHEALY  
COMPTROLLER GENERAL'S OFFICE

SIGNATURE \_\_\_\_\_  
NAME R. Archie Ellis  
DATE October 16, 1979



# STATE OF SOUTH CAROLINA

OFFICE OF THE STATE AUDITOR  
GRANTS AND CONTRACTS REVIEW UNIT

P.O. BOX 11333

COLUMBIA

29211

TELEPHONE  
803-758-7707

## ACTION OF BUDGET AND CONTROL BOARD

TO: South Carolina State Library  
1500 Senate Street  
P.O. Box 11469  
Columbia, SC 29211

CONTROL NUMBER:

0-H87-002

ATTN: Betty E. Callahan

THE BUDGET AND CONTROL BOARD HAS TAKEN THE FOLLOWING ACTION ON THE ABOVE REFERENCED REQUEST WITH THE CONCURRENCE OF THE JOINT APPROPRIATIONS REVIEW COMMITTEE:

PROJECT TITLE Basic State Plan Amendment (Library Services & Construction  
Act, Title III)

AMOUNT \$ 136,565

☒ APPROVAL FOR YOU TO FILE FOR FEDERAL OR OTHER FUNDS AS INDICATED.

☐ APPROVAL CONTINGENT UPON CERTAIN SPECIFIED CONDITIONS AS FOLLOWS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ DISAPPROVED THE ALLOCATION OF THESE FUNDS.

☒ A-95 REVIEW PROCESS HAS BEEN COMPLETED. THE STATE CLEARINGHOUSE HAS NO OBJECTIONS TO AN APPLICATION FOR FEDERAL ASSISTANCE FOR THIS PROJECT PROVIDED ATTACHED COMMENTS ARE CONSIDERED IN PREPARATION OF YOUR FORMAL APPLICATION. THIS FORM AND ATTACHED COMMENTS MUST BE INCLUDED IN YOUR FORMAL GRANT APPLICATION.

WE APPRECIATE THE PRIVILEGE OF WORKING WITH YOU ON THIS ACTIVITY. IF YOU HAVE FURTHER QUESTIONS, PLEASE FEEL FREE TO CALL ME.

CC: Mr. J. C. SHEALY  
COMPTROLLER GENERAL'S OFFICE

SIGNATURE \_\_\_\_\_  
NAME R. Archie Ellis  
DATE October 16, 1979

FEDERAL ASSISTANCE			2. APPLICANT'S APPLICATION	a. NUMBER 80-1	3. STATE APPLICATION IDENTIFIER	a. NUMBER
1. TYPE OF ACTION <input type="checkbox"/> PREAPPLICATION <input checked="" type="checkbox"/> APPLICATION (Mark appropriate box) <input type="checkbox"/> NOTIFICATION OF INTENT (Opt.) <input type="checkbox"/> REPORT OF FEDERAL ACTION			Leave Blank	b. DATE Year month day 19 79 10 9	b. DATE Year month day ASSIGNED 19	
4. LEGAL APPLICANT/RECIPIENT					5. FEDERAL EMPLOYER IDENTIFICATION NO. 1-57600286-A9	
a. Applicant Name : South Carolina State Library b. Organization Unit : 1500 Senate Street c. Street/P.O. Box : P. O. Box 11469 d. City : Columbia e. County : Richland f. State : South Carolina g. ZIP Code: 29211 h. Contact Person (Name & telephone No.) : Betty E. Callahan (803) 758-3181					6. PROGRAM (From Federal Catalog) a. NUMBER 1120464 b. TITLE Title I, Public Library Services	
7. TITLE AND DESCRIPTION OF APPLICANT'S PROJECT  NA					8. TYPE OF APPLICANT/RECIPIENT A-State B-Interstate C-Substate District D-County E-City F-School District G-Special Purpose District H-Community Action Agency I-Higher Educational Institution J-Indian Tribe K-Other (Specify): Enter appropriate letter <input type="checkbox"/>	
10. AREA OF PROJECT IMPACT (Names of cities, counties, States, etc.)  South Carolina					11. ESTIMATED NUMBER OF PERSONS BENEFITING 2,595,016	
13. PROPOSED FUNDING					12. TYPE OF APPLICATION	
a. FEDERAL \$ 877,146.00 b. APPLICANT .00 c. STATE 2,142,805.00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$ 3,021,951.00					A-New B-Renewal C-Revision D-Continuation E-Augmentation Enter appropriate letter <input type="checkbox"/>	
14. CONGRESSIONAL DISTRICTS OF:					15. TYPE OF CHANGE (For 12c or 12e)	
a. APPLICANT State b. PROJECT NA 16. PROJECT START DATE Year month day 19 NA 17. PROJECT DURATION Months NA 18. ESTIMATED DATE TO BE SUBMITTED TO FEDERAL AGENCY Year month day 1979 10 9					A-Increase Dollars B-Decrease Dollars C-Increase Duration D-Decrease Duration E-Cancellation F-Other (Specify): NA Enter appropriate letter(s) <input type="checkbox"/>	
20. FEDERAL AGENCY TO RECEIVE REQUEST (Name, City, State, ZIP code) USOE/DHEW, Room 3319B - ROB3, Washington, D. C. 20202					19. EXISTING FEDERAL IDENTIFICATION NUMBER NA	
21. REMARKS ADDED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No						
22. THE APPLICANT CERTIFIES THAT						
a. To the best of my knowledge and belief, data in this preapplication/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved. b. If required by OMB Circular A-95 this application was submitted, pursuant to instructions therein, to appropriate clearinghouses and all responses are attached: (1) State Clearinghouse <input type="checkbox"/> <input type="checkbox"/> (2) <input type="checkbox"/> <input type="checkbox"/> (3) <input type="checkbox"/> <input type="checkbox"/>						
23. CERTIFYING REPRESENTATIVE						
a. TYPED NAME AND TITLE Betty E. Callahan, Librarian b. SIGNATURE Betty E. Callahan c. DATE SIGNED Year month day 1979 10 9						
24. AGENCY NAME						
25. APPLICATION RECEIVED Year month day 19						
26. ORGANIZATIONAL UNIT						
27. ADMINISTRATIVE OFFICE Office of Libraries and Learning Resources						
28. FEDERAL APPLICATION IDENTIFICATION						
29. ADDRESS 400 Maryland Ave., SW., Washington, D.C. 20202						
30. FEDERAL GRANT IDENTIFICATION						
31. ACTION TAKEN						
<input type="checkbox"/> a. AWARDED <input type="checkbox"/> b. REJECTED <input type="checkbox"/> c. RETURNED FOR AMENDMENT <input type="checkbox"/> d. DEFERRED <input type="checkbox"/> e. WITHDRAWN						
32. FUNDING						
a. FEDERAL \$ .00 b. APPLICANT .00 c. STATE .00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$ .00						
33. ACTION DATE Year month day 19						
34. CONTACT FOR ADDITIONAL INFORMATION (Name and telephone number) Phone: (202) 472-5150						
35. STARTING DATE Year month day 19 79 10 01						
36. ENDING DATE Year month day 19 79 09 30						
37. REMARKS ADDED <input type="checkbox"/> Yes <input type="checkbox"/> No						
38. FEDERAL AGENCY A-95 ACTION						
a. In taking above action, any comments received from clearinghouses were considered. If agency response is due under provisions of Part 1, OMB Circular A-95, it has been or is being made. b. FEDERAL AGENCY A-95 OFFICIAL (Name and telephone no.)						

FEDERAL ASSISTANCE		2. APPLICANT'S APPLICATION	a. NUMBER 80-2	3. STATE APPLICATION IDENTIFIER	a. NUMBER
1. TYPE OF ACTION <input type="checkbox"/> PREAPPLICATION <input checked="" type="checkbox"/> APPLICATION (Mark appropriate box) <input type="checkbox"/> NOTIFICATION OF INTENT (Opt.) <input type="checkbox"/> REPORT OF FEDERAL ACTION		b. DATE Year month day 19 79 10 9		b. DATE Year month day ASSIGNED 19	
4. LEGAL APPLICANT/RECIPIENT		5. FEDERAL EMPLOYER IDENTIFICATION NO. 1-57600286-A9		6. PRO-GRAM (From Federal Catalog)	
a. Applicant Name : South Carolina State Library b. Organization Unit : 1500 Senate Street c. Street/P.O. Box : Post Office Box 11469 d. City : Columbia e. County : Richland f. State : South Carolina g. ZIP Code: 29211 h. Contact Person (Name & telephone No.) : Betty E. Callahan (803) 758-3181		a. NUMBER 112 • 416 • 1 b. TITLE Title III, Interlibrary Cooperation			
7. TITLE AND DESCRIPTION OF APPLICANT'S PROJECT NA		8. TYPE OF APPLICANT/RECIPIENT A-State B-Interstate C-Substate District D-County E-City F-School District G-Special Purpose District H-Community Action Agency I-Higher Educational Institution J-Indian Tribe K-Other (Specify): Enter appropriate letter <input type="checkbox"/> A		9. TYPE OF ASSISTANCE A-Basic Grant B-Supplemental Grant C-Loan D-Insurance E-Other Enter appropriate letter(s) <input type="checkbox"/> A <input type="checkbox"/>	
10. AREA OF PROJECT IMPACT (Names of cities, counties, States, etc.) South Carolina		11. ESTIMATED NUMBER OF PERSONS BENEFITING 2,595,016		12. TYPE OF APPLICATION A-New B-Renewal C-Revision D-Continuation E-Augmentation Enter appropriate letter <input type="checkbox"/> A	
13. PROPOSED FUNDING		14. CONGRESSIONAL DISTRICTS OF:		15. TYPE OF CHANGE (For 12c or 12d) A-Increase Dollars B-Decrease Dollars C-Increase Duration D-Decrease Duration E-Cancellation F-Other (Specify): NA	
a. FEDERAL \$ 77,556 .00 b. APPLICANT .00 c. STATE 59,161 .00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$ 136,717 .00		a. APPLICANT State b. PROJECT NA 16. PROJECT START DATE Year month day 19 NA 17. PROJECT DURATION NA Months 18. ESTIMATED DATE TO BE SUBMITTED TO FEDERAL AGENCY Year month day 19 79 10 9		19. EXISTING FEDERAL IDENTIFICATION NUMBER NA	
20. FEDERAL AGENCY TO RECEIVE REQUEST (Name, City, State, ZIP code) USOE/DHEW, Room 3319B - ROB3, Washington, D. C. 20202		21. REMARKS ADDED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
22. THE APPLICANT CERTIFIES THAT		a. To the best of my knowledge and belief, data in this preapplication/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved. b. If required by OMB Circular A-95 this application was submitted, pursuant to instructions therein, to appropriate clearinghouses and all responses are attached: (1) State Clearinghouse <input type="checkbox"/> (2) <input type="checkbox"/> (3) <input type="checkbox"/>		No response attached <input type="checkbox"/> Response attached <input type="checkbox"/>	
23. CERTIFYING REPRESENTATIVE Betty E. Callahan, Librarian		24. AGENCY NAME USOE/DHEW, Room 3319B - ROB3, Washington, D. C. 20202		25. APPLICATION RECEIVED Year month day 19 79 10 9	
26. ORGANIZATIONAL UNIT		27. ADMINISTRATIVE OFFICE Office of Libraries and Learning Resources		28. FEDERAL APPLICATION IDENTIFICATION	
29. ADDRESS 400 Maryland Ave., SW., Washington, D.C. 20202		30. FEDERAL GRANT IDENTIFICATION		31. ACTION TAKEN	
<input type="checkbox"/> a. AWARDED <input type="checkbox"/> b. REJECTED <input type="checkbox"/> c. RETURNED FOR AMENDMENT <input type="checkbox"/> d. DEFERRED <input type="checkbox"/> e. WITHDRAWN		32. FUNDING a. FEDERAL \$ .00 b. APPLICANT .00 c. STATE .00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$ .00		33. ACTION DATE Year month day 19 79 10 31 34. CONTACT FOR ADDITIONAL INFORMATION (Name and telephone number) Phone: (202) 472-5150	
35. FEDERAL AGENCY A-95 ACTION		36. STARTING DATE Year month day 19 79 10 31		37. REMARKS ADDED <input type="checkbox"/> Yes <input type="checkbox"/> No	
a. In taking above action, any comments received from clearinghouses were considered. If agency response is due under provisions of Part 1, OMB Circular A-95, it has been or is being made.		38. ENDING DATE Year month day 19 80 09 30		39. FEDERAL AGENCY A-95 OFFICIAL (Name and telephone no.)	

Department of Health, Education, and Welfare  
Office of Education

COVER SHEET

The State of South Carolina submits

☒ The BASIC STATE PLAN (State-Federal Agreement)

in accordance with the provisions of the Library Services and Construction Act, as amended and the Regulations promulgated thereunder with following attachments:

☒ Advisory Council Membership

Criteria for determining adequacy of public library services for

☒ Persons residing in areas without services or with inadequate services;

☒ Disadvantaged persons residing in areas with high concentrations of low income families;

☒ Persons of limited English speaking ability;

☒ Persons in State institutions;

☒ Physically handicapped persons;

☐ Persons and libraries using services from major urban resource libraries.

Criteria to assure priority to programs or projects serving

☒ Areas with high concentrations of low income families;

☒ Areas with high concentration of persons of limited English speaking ability.

☒ Certificate of State Legal Officer

☐ Other (specify)

Submitted by South Carolina State Library on October 9, 1979

By Betty E. Callahan <sup>(Name of State Agency)</sup> Librarian <sup>(Date)</sup>  
(Signature of Authorized Official) (Title)

FOR OE USE ONLY		DATE ON WHICH PLAN OR AMENDMENT IS EFFECTIVE
APPROVAL RECOMMENDED	SIGNATURE OF DIRECTOR, DLP	DATE
CONCURRED	SIGNATURE OF ASSOC. COMMISSIONER, OLLR	DATE
CONCURRED	SIGNATURE OF DEPUTY COMMISSIONER, BESE	DATE
APPROVED	SIGNATURE OF U.S. COMMISSIONER OF EDUCATION	DATE

BASIC STATE PLAN  
(State-Federal Agreement)

Library Services and Construction Act,  
as Amended, Public Law 84-597

The State Library (officially designated State Library Administrative Agency) of the State of South Carolina, called the State Agency in the following, agrees and assures that (1) the Basic State Plan is an agreement between the State and the Federal Government under the Library Services and Construction Act as amended, and (2) Federal funds requested in fiscal years 1980, 1981 and 1982 will be administered according to the following:

1. The State Agency assures that it will comply with each of the following provisions:
  - a. It has and will use adequate fiscal and legal authority to administer or supervise the administration of programs authorized by the Act as described in the attached Certificate of Legal Authority.
  - b. It has and will use fiscal control and accounting procedures to insure proper disbursement and accounting for the Federal funds, including any funds it pays to other public agencies or to nonprofit private agencies.
  - c. (1) It will develop its long-range program, its annual amendments and its annual program in consultation with the U.S. Commissioner of Education and with the advice of the State Advisory Council on Libraries.  
  
(2) It will submit these documents to the Office of Education on or before October 1 of each fiscal year.
  - d. It will spend any Federal funds solely for the purposes for which they were authorized and appropriated in accordance with the State's long-range and annual programs.
  - e. It will make reports, as the Commissioner requires, to enable the Commissioner to determine the extent to which funds have been effective in carrying out the purposes of the Act.
  - f. It will keep records that verify reports submitted to the Commissioner and will give the Commissioner access to these records.
  - g. It will include in its long-range program its established policies, priorities, criteria, and procedures for programs.

- h. It will include in its long-range program its policies and procedures for coordinating its library programs and projects with the library programs and projects of institutions of higher education, elementary and secondary schools, and public or private libraries within its State.
- i. It has established a State Advisory Council on Libraries and has attached to this plan the information required under 45 CFR Part 130.4.
- j. There will be available from State and local sources in each fiscal year FY 1980, 1981 and 1982 funds that are:
  - (1) Sufficient to earn the State's basic minimum allotment under title I of section 5(a) of the Act in each of these fiscal years; and
  - (2) Not less than the total amount actually expended for purposes of title I of the Act during each second fiscal year preceding FY 1980, 1981 and 1982.
- k. It will have available from State sources for title I purposes in each fiscal year 1980, 1981 and 1982 funds that are not less than the total amount of these funds that was actually spent for these purposes during each second fiscal year preceding FY 1980, 1981 and 1982.
- l. There will be spent from Federal, State and local sources during each fiscal year 1980, 1981 and 1982 for (1) State institutional library services and (2) library services for the physically handicapped funds that are not less than the amount spent for each of these services during each second fiscal year preceding FY 1980, 1981 and 1982.
- m. Federal funds spent by the State Agency for administrative purposes -- as described in 45 CFR Part 130.34 -- during each fiscal year 1980, 1981 and 1982 will be equally matched with State or other non-Federal funds.
- n. Federal funds paid to a major urban resource library for the purposes of clause (2) of section 103 during each fiscal year will be not less than the amount paid for these purposes in the preceding year.
- o. (1) It has attached to this document criteria for determining adequacy of public library services in geographical areas and to groups of persons listed in 45 CFR Part 130.17, including criteria to assure that priority will be given for programs and projects that serve urban and rural areas with high concentrations of (a) low-income families (45 CFR Part 130.18) and (b) persons of limited English-speaking ability (45 CFR Part 130.18a).

- (2) It will use these criteria in the development and administration of its long-range and annual programs.
- p. (1) The Governor has had an opportunity to review the Basic State Plan, long-range program, annual program, and any amendments.
- (2) Any comments made by the Governor will accompany these documents when they are submitted to the U.S. Office of Education.
- q. It will make public the Basic State Plan as approved by the Commissioner.
- r. It will comply with the requirements of the Act and the regulations of the Commissioner of Education (45 CFR Part 130 and 45 CFR Part 100b).
- s. No individual will be excluded from participation in or denied the benefits of programs and projects under the plan on the basis of race, color or national origin as required under Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq) and regulations 45 CFR Part 80.
2. Each program or activity that receives Federal funds under the Library Services and Construction Act will be administered and operated in accordance with the paragraphs in item 1 (the State Agency assurances) of this agreement.
3. The State Agency recognizes and agrees that Federal financial assistance will be extended on the basis of and in reliance on this State-Federal agreement and that the United States has the right to seek administrative and judicial enforcement of this agreement.

South Carolina State Library  
(State Library Administrative Agency)

1500 Senate Street  
Post Office Box 11469  
Columbia, South Carolina 29211

(Address)

Betty E. Colahan  
(Signature of Authorized State  
Agency Official)

Librarian  
(Title)

October 9, 1979

(Date)



State of South Carolina  
Fiscal Year 1980

MAJOR URBAN RESOURCE LIBRARIES - IDENTIFICATION

(1) Name of Major Urban Resource Library	(2) Description of Service(s) Provided by the Major Urban Resource Library	(3) Description of the Geographic Area to Which Each Service Is Furnished	(4) Title I Funds Paid for Each in FY 1979 Which May Not Be Reduced in FY 1980
Richland County Public Library	reference service to adult patrons	Central Midlands Region (nine counties):  Calhoun Fairfield Kershaw Lexington Newberry-Saluda Orangeburg Richland Sumter	\$10,000

SOUTH CAROLINA  
STATE ADVISORY COUNCIL ON LIBRARIES  
1980

Library Services and Construction Act, as amended (P.L. 84-597)

	<u>Name &amp; Address</u>	<u>Identification</u>	<u>Date Term Expires</u>
Public			
1.	Mr. Larry T. Nix, Director Greenville County Library 300 College Street Greenville, South Carolina 29601		9/81
2.	Mrs. Jean E. Crouch Box 632-F Saluda, South Carolina 29138	(trustee)	9/80
School			
3.	Mrs. Sara Shealy 737 Chadford Road Irmo, South Carolina 29063		9/81
Academic			
4.	Miss Shirley M. Tarlton, Librarian Dacus Library Winthrop College Rock Hill, South Carolina 29733		9/80
Special			
5.	Miss Robin K. Mills Coleman Karesh Law Library University of South Carolina Columbia, South Carolina 29208		9/81
Institutional			
6.	Mrs. Virginia McEachern, Librarian Bryan Psychiatric Hospital Post Office Box 485 Columbia, South Carolina 29202		9/81
Libraries Serving the Handicapped			
7.	Dr. Ronald C. Abbott, Superintendent Midlands Center 8301 Farrow Road Columbia, South Carolina 29203		9/81

	<u>Name &amp; Address</u>	<u>Identification</u>	<u>Date Term Expires</u>
<b>Users Representing the Disadvantaged</b>			
8.	Mr. Grey Adams Division of Economic Opportunity 1321 Lady Street, Room 311 Columbia, South Carolina 29201		9/81
9.	Mr. Charles E. Gardner, Director Community Relations City of Greenville Post Office Box 2207 Greenville, South Carolina 29602		9/80
<b>Users</b>			
10.	Mrs. Daisy McCarter (Mrs. Dave) Route 1, Box 44D Jake's Landing Lexington, South Carolina 29072	(handicapped user)	9/80
11.	Mrs. Jeanne C. Kean 5001 Trenholm Road Columbia, South Carolina 29206	(Friends of the Library)	9/80
12.	The Honorable J. C. Duncan Route 1, Box 222 Lyman, South Carolina 29365	(Member, House of Representatives)	9/81
13.	Mr. Dallas Wilson Waccamaw Economic Opportunity Council 201 Beaty Street Conway, South Carolina 29526	(planner)	9/81
14.	Mr. Thomas E. Smith The Reprint Company Post Office Box 5401 Spartanburg, South Carolina 29304	(publisher)	9/80
15.	Mr. P. M. Smurthwaite, Manager Industrial Services Industrial Development Division State Development Board Post Office Box 927 Columbia, South Carolina 29202	(State employee)	9/80
<b>Ex Officio</b>			
16.	Dr. Carlanna Hendrick, Chairman South Carolina State Library Board 514 Iris Drive Florence, South Carolina 29501	(teacher)	9/80

#### IV. CRITERIA, PRIORITIES, AND PROCEDURES

##### A. Title I. Library Services

###### 1. Adequacy of State Library Services

Adequacy of services at the State level will be measured primarily by:

American Association of State Libraries.  
Standards Revision Committee.  
Standards for library functions at State level.  
Revision of the 1963 ed. Adopted by the membership  
at the Annual Meeting, June 22, 1969. Chicago,  
American Library Association, 1970.

These criteria will be supplemented by pertinent sections of:

South Carolina Library Association. Public Library  
Section.  
Standards for South Carolina Public Libraries  
(rev. ed.). (The Section), 1975.

###### 2. Adequacy of Public Library Services

The basic criteria used for determining adequacy of public library services are the standards as promulgated in Minimum Standards for Public Library Systems, 1966 (cited below). According to these standards, all public library services are considered inadequate. When adopted, new standards currently being developed by the Public Library Association will replace or supplement the Minimum Standards.

Public Library Association. Standards Committee.  
Minimum standards for public library systems, 1966.  
Prepared by the Standards Committee and subcommittees  
of the Public Library Association, American Library  
Association. Adopted July 13, 1966, by the members  
of the Public Library Association. Chicago, American  
Library Association, 1967.

For measurement of specific aspects of service, these standards will be supplemented by:

"Indicators of Needs by Public Libraries, 1975."  
National Inventory of Library Needs, 1975.  
National Commission on Libraries and Information  
Science, 1977, p. 40. (see Appendix A, Exhibit 7)

When appropriate, the following standards will also be used:

American Library Association. Audio-Visual Committee.  
Guidelines for audiovisual materials and services  
for public libraries. Chicago, American Library  
Association, 1970.

Public Library Association. Standards Committee.  
Interim standards for small public libraries.  
Prepared by the Subcommittee on Standards for Small  
Libraries. Chicago, American Library Association,  
1962.

Public Library Association. Standards Committee.  
Standards for children's service in public libraries.  
Prepared by the Subcommittee on Standards for Children's  
Service, Public Library Association. Chicago, American  
Library Association, 1964.

Public Library Association. Standards Committee.  
Standards of quality for bookmobile service.  
Prepared by the Subcommittee on Standards of  
quality for bookmobile service. Public Library  
Association, Chicago, American Library Association,  
1963.

Public Library Association. Standards Committee.  
Young Adult Services in the Public Library. Prepared  
by the Committee on Standards for Work with Young  
Adults in Public Libraries. Public Library Associ-  
ation, American Library Association, 1960. (Currently  
under revision.)

South Carolina Library Association. Public Library  
Section.  
Standards for South Carolina Public Libraries (rev.  
ed.) 1969.

3. Adequacy of Services to the Blind and Physically Handicapped

When adopted, the Standards of Service for the LC Network of  
Libraries for the Blind and Physically Handicapped, presently being  
developed by the ASCLA Committee to Review Standards for Library  
Service to the Blind and Physically Handicapped, will be used as a  
measure of the adequacy of service. Until that time, the State  
Library will continue to use the Guidelines for Regional Libraries  
for the Blind and Physically Handicapped issued by the Library of  
Congress/Division for the Library for the Blind and Physically  
Handicapped in January 1977.

It will also be guided by regulations for the implementation  
of Section 504 of the Rehabilitation Act of 1973 (PL 93-112) and  
the Education for Handicapped Children Act of 1975 (PL 94-142).

4. Adequacy of State Institutional Library Services

Eligible for service are the inmates, patients, or residents of penal institutions, reformatories, residential training schools, orphanages or general or special institutions or hospitals operated or substantially supported by the State and/or students in residential schools for the physically handicapped (including mentally retarded, hard of hearing, deaf, speech impaired, visually handicapped, seriously emotionally disturbed, crippled, or other health-impaired persons who by reason thereof require special education) operated or substantially supported by the State.

Criteria for determining adequacy of services to specific groups will be state or national standards as follows:

Accreditation Council for Facilities for the Mentally Retarded. Standards for residential facilities for the mentally retarded. Joint Commission on Accreditation of Hospitals. Adopted May 5, 1971.

American Correctional Association.  
Manual of correctional standards. Association of Hospital and Institutional Libraries. Library Services. (New York, 1966)

Association of Hospital and Institutional Libraries.  
Hospital Library Standards Committee. Standards for library services in health care institutions. Chicago, American Library Association, 1970.

South Carolina State Department of Education.  
Defined minimum programs for South Carolina school districts. (The Department) 1977.

The Association of Specialized and Cooperative Library Agencies' Committee to Develop Standards for Libraries for the Mentally Retarded, Committee on Standards for Library Services for the Deaf, and the Committee on Standards for Library Services for Patients are presently working on new or revised guidelines. When completed these will be adopted for use with South Carolina institutions.

5. Determination of Urban and Rural Areas with High Concentrations of Low-Income Families.

"Disadvantaged persons" means persons who have educational, socioeconomic, cultural, or other disadvantages that prevent them from receiving the benefits of library services designed for persons without such disadvantages and who for that reason require specially designed library services. The term includes persons whose needs for such special services result from poverty, neglect, delinquency, or cultural or linguistic isolation from the community at large, but does not include physically or other handicapped persons unless such persons also suffer from the disadvantages described in this paragraph.

Characteristics of disadvantaged persons may include the following:

- ...Persons with poor educational background.
- ...Persons who are receiving less than poverty level incomes.
- ...Persons from areas characterized by excessive unemployment.
- ...Persons from areas characterized by excessive low income rates.
- ...Members of ethnic minority groups which have been discriminated against.
- ...Persons who have been isolated from cultural, educational and/or employment opportunities.
- ...Persons who, due to a combination of environmental, cultural, and historical factors, lack motivation for taking advantage of available library services.
- ...Persons who are dependent upon social services to meet their basic needs.

Counties having high concentrations of persons with poverty level incomes, as determined by the Division of Research and Statistical Services of the S. C. State Budget and Control Board, shall be considered as qualifying under this program. Priorities for grants shall be:

- a. Projects to serve the urban and rural disadvantaged in those counties where the percentage of families with income below the poverty level exceeds 25% of the total number of families in the county and/or where the number of individuals with income below the poverty level exceeds 20,000. Among these counties, highest priority shall be given to those having the least ability to provide basic library services.
  - b. Projects which will result in the general improvement of a library system to bring it up to a minimum level of service prerequisite to special programs for the disadvantaged.
  - c. Innovative projects which will demonstrate services not generally available in South Carolina or provide a new approach to service.
  - d. Projects to serve the urban or rural disadvantaged in those counties where the percentage of families with incomes below the poverty level is less than 25% of the total number of families in the county.
6. Determination of Areas with High Concentration of Persons with Limited English-speaking Ability.

## South Carolina

Persons with limited English speaking ability include individuals who were not born in the United States or whose native language is a language other than English, and individuals who come from environments where a language other than English is dominant as further defined by the U.S. Commissioner of Education, and who by reasons thereof have difficulty speaking and understanding instructions in the English language.

Areas of South Carolina which shall be considered as qualifying under this program are:

- a. The three metropolitan counties - Charleston, Greenville, and Richland - which have the largest numbers of limited English-speaking individuals.
- b. Other counties which may be subsequently identified as having significant numbers of individuals having the characteristics described above and a demonstrated need for special library services.

Priorities for grants shall be:

- a. Projects which potentially meet the needs of both the concentrated and scattered population who have limited English speaking ability.
- b. Projects which serve one of the major metropolitan areas having concentrations of non-English speaking persons.
- c. Projects which meet identified needs of the non-English speaking population in counties having smaller non-English speaking populations.

### 7. Determination of Eligibility for Agency Participation

The following agencies will be eligible for participation in Title I programs:

- a. Legally established county and regional library systems which qualify for participation in the State Aid program, meet the maintenance of effort requirement for local support, are in compliance with all previous ISCA requirements, and meet the criteria of need, target population, or service specified in individual project regulations.
- b. Libraries of eligible state supported institutions which meet the prerequisites of personnel, space, and financial support, which meet the maintenance of effort requirement for total budget and book budget, which are in compliance with reporting regulations, and which submit approvable applications on schedule based on an analysis of library needs and a description of proposed plans. Size of institutional population and average length of residence will be considered in determining priorities and establishing the amount of grants.



South Carolina State Library  
1500 Senate Street  
Post Office Box 11469  
Columbia, South Carolina 29211

FY 1979 Amendments to the Long Range Program

Criteria for determining adequacy of public library services for persons and libraries using services from major urban resource libraries:

- I. Adequacy of Public Library Services - basic criteria  
(see Chapter IV, part A2)
- II. Needs for Library Services of Individual Users and Libraries in the Regional Area
  - A. Access to Resources
    - 1. Access to a strong reference collection
    - 2. Access to business reference services
    - 3. Access to extensive periodical collections, including retrospective files
  - B. Access to Services
    - 1. Access to library service during evening and weekend hours when local public libraries and the State Library are closed.
    - 2. Access to the services of professionally trained staff, especially during evening and weekends.
    - 3. Access to telephone reference service.

CERTIFICATE OF APPROPRIATE STATE LEGAL OFFICER

I hereby certify that State Library, (Name of State Agency)  
South Carolina (Name of State) is the sole State agency  
with authority under State law to develop, submit and administer or  
supervise the administration of, the State plan under the Library  
Services and Construction Act, as amended by Public Law 95-123;  
that the State Librarian (Name of authorized State Agency  
Official) is the Officer authorized to submit the State plan for the  
named State agency; that the State Treasurer or \_\_\_\_\_ (Title  
of Officers other than State Treasurer) has authority under State law  
to receive, hold and disburse Federal funds under the State plan; and  
that all provisions contained in the plan are consistent with the  
State law.

Daniel R. McLeod

(Signature, Attorney General or Other  
State Legal Officer)

Daniel R. McLeod, Attorney General

\_\_\_\_\_  
(Title)

10/17/79  
(Date)

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